

**PUBLIC NOTICE**  
**Freedom of Information Act (FOIA)**

The Village of Green Oaks complies with the Illinois Freedom of Information Act (5 ILCS 140).

FOIA Officer:

Name: Julie Goodman

Title: FOIA Officer

Office Address: 2020 O'Plaine Rd

Phone: 847.362.5363

Email: Vilgrnoaks@greenoaks.org

How to Request Public Records:

FOIA requests may be submitted in writing by email, mail, or in person to the FOIA Officer.

Please include your name, contact information, and a detailed description of the records requested.

Response Time:

Non-commercial requests: Response within 5 business days.

Commercial requests: Response within 21 business days.

Extensions as allowed by law (5 ILCS 140/3(e)).

Fees:

- First 50 pages black & white copies: No charge
- Additional pages: \$0.15 per page
- Color/oversized copies: Actual cost
- Electronic records on media (if applicable): Actual cost

- Certified copies: \$1.00 per record

Certain records are immediately available at no cost, including:

- Board agendas & minutes
- Budgets & audits
- Ordinances & resolutions
- Organizational chart

This notice is posted pursuant to 5 ILCS 140/4.