

VILLAGE OF GREEN OAKS

Bernard Wysocki, Village President

2020 O'Plaine Road
Green Oaks, IL 60048



Subdivision Beautification Grant Program Application Packet



SUBDIVISION BEAUTIFICATION GRANT PROGRAM **APPLICATION**

APPLICANT INFORMATION	
Subdivision Name	
Name of Applicant	
Address	
City/State/Zip Code	
Phone #	
Email Address	
Scope of Project	

The following items should be attached to the final application:

1. **ONE SET** of all the documentation specified herein must be attached to this application. (Partial submissions are not acceptable and will not be processed.)
2. The following information must be reviewed by the Planning & Zoning Commission and the Village Board for final approval.
3. Attach this sheet with the information specified below:
 - ☐ **Letter of Financial Commitment** – Addressed to the Village of Green Oaks detailing:
 - a) Total Subdivision Beautification cost of at least \$10,000
 - b) Requested grant amount equal of the lesser of 50% of total eligible project cost or \$25,000
 - c) Commitment and capacity to fund total project cost
 - ☐ **Property Owner's Consent**
 - ☐ **Proof of Property/Liability Insurance**

- ☐ **Pictures of Existing** (At least two)
- ☐ **Cost Estimates from Contractors** – At least two estimates
- ☐ **Final Contractor Documents** – Contract for material/labor, cost estimate, schedule of completion, license, and insurance
- ☐ **Façade Improvement Documents** – Detailed proposed improvements
 - Construction Plans/Drawings with material being used
 - Site Plan with elevations, showing improvements drawn to scale
 - Final Designed rendering and architect cost estimates
 - Landscape Plan or Design Plan

Applicant will be liable for all costs to any of Applicant's contractors, materialmen, laborers and others performing the work. The grant provided under this program will not be paid unless and until Applicant provides to the Village adequate evidence of payment in full for the cost of the approved work and the work has been determined by the Village to be in conformity with all applicable Village codes. Adequate evidence of payment shall consist of invoices marked as "paid in full," final waivers of mechanics lien rights, and such other evidence of payment as the Village may reasonably require.

If this application is approved, the amount to be reimbursed to Applicant shall be the lesser of (i) the amount committed for the grant or, (ii) 50% of the actual cost paid by applicant for the work, or portion thereof approved under this grant program.

The Village of Green Oaks expressly reserves the right to: a) reject any or all applicants, b) request more information, and c) cancel the program at any time, in its sole and exclusive discretion.

I/We, _____,
(Applicant Name)

Am/Are representing the subdivision of

(Subdivision Name)

I/We understand the subdivision plans to participate in the Village of Green Oaks' Subdivision Beautification Grant Program and support their effort to improve the appearance of the subdivision stated above. I/We agree to allow the subdivision improvements and understand the responsibilities and liabilities associated with the project rest upon the applicant. Furthermore, I/We agree to cooperate and participate in the program in order to obtain financial assistance from the Village of Green Oaks under the rules of the Subdivision Beautification Grant Program.

Sincerely,

Applicant Name & Subdivision Name (Print)

Applicant Signature

Date

The Village of Green Oaks expressly reserves the right to reject any or all applicants or to request more information from any or all applicants in its sole and exclusive discretion. All grants are subject to appropriation and availability of funds.

For more information, please contact:
Village President, Bernard Wysocki, at Bernard.Wysocki@greenoaks.org
Village Administrator, Denise Kafkis, at Denise.Kafkis@greenoaks.org
Or the Village Administrative Office Monday-Friday 9am-2pm at 847-362-5363

SUBDIVISION BEAUTIFICATION GRANT PROGRAM

CONSENT FORM

Dear Village of Green Oaks,

I/We,

_____,
(Applicant Name)

Am/Are representing the subdivision/property located at:

(Subdivision Name)

In the Village of Green Oaks, I/We plan to participate in the Village of Green Oaks' Subdivision Beautification Grant Program and will follow the necessary procedures and guidelines in order to receive financial assistance by the Village of Green Oaks for the beautification improvement to the subdivision/property.

Sincerely,

Applicant Name & Subdivision Name (Print)

Applicant Signature

Date

The Village of Green Oaks expressly reserves the right to reject any or all applicants or to request more information from any or all applicants in its sole and exclusive discretion. All grants are subject to appropriation and availability of funds.

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