



Village of Green Oaks

Incorporated January 25, 1960

2020 O'Plaine Road • Green Oaks, Illinois 60048 • 847.362.5363 • Fax 847.362.5375 • GreenOaks.org

ELECTRONIC PAPERLESS BILLING (E-BILL) AUTHORIZATION FORM

To register to have your utility bill delivered electronically to your email address, please complete and sign this form and return it to the Village of Green Oaks by one of the following methods.

YOU WILL NO LONGER RECEIVE A PAPER BILL IN THE MAIL.

1. Email to utilitybilling@greenoaks.org
 2. Mail to Village of Green Oaks • 2020 O'Plaine Road • Green Oaks • IL • 60048
 3. Deliver in person or drop off payment in box located at 2020 • O'Plaine Road • Green Oaks • IL • 60048
- Please add utilitybilling@greenoaks.org to your approved list to ensure the bill reaches your inbox.

AUTHORIZATION TO DELIVER UTILITY BILL VIA EMAIL

Please print clearly

- Utility Account Number: _____
- Name on Utility Account: _____
- Service Address: _____
- Email Address: _____
- Phone Number: _____

I authorize the Village of Green Oaks to deliver my utility bill to the above email address. I understand that I will no longer receive paper bills. This authorization will remain in effect until written notice of termination is provided to the Village of Green Oaks.

INITIAL _____

I agree to provide the Village of Green Oaks with an accurate email address for paperless billing of the municipal water and sewer charges as relevant to my account. I agree to notify the Village of Green Oaks of a change in email address for paperless billing with the understanding that an address change will be implemented for all water and sewer bills following the date of the notice by more than 7 days. I accept that the paperless bill will be the sole means by which the Village of Green Oaks will notify me of charges due in this utility account. I acknowledge that any emailed bill noticed issued to the address provided to the Village of Green Oaks is a valid and properly issued bill, and failure to receive it does not alter the obligation to make payment on time. Fees accrued to late balances will remain fully collectible in instances of failure to receive the emailed bill notice. I understand that in addition to these Terms and Conditions, the procedures and policies regarding fees, billing and collection procedures can be found on the website under the Village Code relating to Rates and Collections: 3-5-4.

- I have read, understand and acknowledge the above terms and conditions.

I AGREE _____

Signature