

Posted March 29th, 2020 at 1 pm

**VILLAGE OF GREEN OAKS
VILLAGE BOARD OF TRUSTEES
SPECIAL REGULAR BOARD MEETING**

**Tuesday, March 31, 2020
7:30 p.m.**

**Village Hall Board Room
2020 O'Plaine Road
AGENDA**

- 1.0 Call to Order**
- 2.0 Prayer**
- 3.0 Pledge of Allegiance**
- 4.0 Roll Call**
- 5.0 Non Agenda Items and Visitors**
The Village President and Board of Trustees Allocate Fifteen (15) Minutes at This Time for those Individuals Who Would like the Opportunity to Address the Village

To Join this Meeting from your Computer or Tablet do so by clicking on the Following Link:

<https://global.gotomeeting.com/join/661164917>

To Join this Meeting by using your Smartphone please dial the following Number Followed by the Access Code:

United States: +1 (646) 749-3112 Access Code: 661-164-917

For Supported Devices, Tap a "One-Touch" Number below to join instantly

One-Touch: <tel:+16467493112,,661164917#>

- 6.0 Approve the Minutes of the Committee of the Whole Meeting for Wednesday, February 5, 2020, and for Wednesday, February 19, 2020, and the Minutes of the Regular Board Meeting Held Wednesday, February 26, 2020 & Place on File (pg.1)**
- 7.0 Village President**
 - 7.1 Letter of Resignation Dated 3.12.20 of Plan Commission Member, Mohan Manian (pg.14)**
 - 7.2 Recommend Approval of an Ordinance Further Amending Section 10-2-4 (F) of Chapter 10-2 of Title 10 of the Green Oaks Village Code Entitled "Classes of License" See **12.0 Ordinances for Passage Item No. 12.1** (pg.136)**
 - 7.3 Update: GLMV & Lake County Health Department Meetings Re: COVID -19**
 - 7.4 FY 20-21 Budget**
 - 7.5 Notices: Cancellation of Both TIF Committee and Committee of the Whole Meeting Scheduled for Wednesday, April 1, 2020 at 7:30 pm (pg.16)**
 - 7.6 Motion to Approve Agreement for Engineering Services Between the Village of Green Oaks and Rezek, Henry, Meisenheimer and Gende, Inc. for Professional Engineering Services (pg.18)**

Village President

- 7.7 Motion to Approve an Executive Order in Response to COVID-19 (pg.33)
- 7.8 Recommend Approval of an Ordinance Abating The \$479,625.00 Tax Heretofore Levied For Tax Levy Year 2019 To Pay Debt Service On \$4,000,000.000 General Obligation Bonds (Alternate Revenue Source), Series 2019A, Of The Village Of Green Oaks, Lake County, Illinois (Abatement of Entire Tax Year 2019 Bond Levy Series 2019A Inland Project) See **12.0 Ordinances for Passage Item No. 12.2** (pg.139)

8.0 Committees:

Annexation, Planning & Zoning ~ Chairman Muskat

- 8.1 Motion to Approve David Eubanks' Invoice No. 030120 in the Amount Not to Exceed \$540 & Invoice No. 030220 in the Amount Not to Exceed \$1,320 Both for Professional Stewardship Services for the Saddle Hill I Ecological Restoration (pg.35)
- 8.2 Recommend Acceptance and Approval of KBR Tree Service Invoice Number 0167 Dated February 28, 2020 Re: Tree Removal in the Reigate Woods Subdivision in the Amount Not to Exceed \$950 (pg.37)
- 8.3 Recommend Acceptance and Approval of Eubanks Environmental Three (3) Year Proposal Dated January 27, 2020 Re: Route 176 Buckthorn Removal and Supplemental Landscaping in the Amount Not to Exceed 88,984 (pg.39)
- 8.4 Motion to Approve Three (3) Wall Sign Permit Applications for North Shore Care Supply Located at 1 Confidence Drive in Green Oaks (pg.48)

Building ~ Chairman Glogovsky

- 8.5 Village of Green Oaks Affordable Housing Plan 2020 Per Requirements of the Affordable Housing and Planning Appeal Act Dated March 5, 2020 Provided By Rolf Campbell Associates (pg.59)

Finance ~ Chairwoman Milroy

- 8.6 Motion to Approve March 2020 Bills for Payment in the Amount of \$157,680.61 & Acknowledge Deposit Exhibits for February 2020 and March 2020 in the 92 Amount of \$160,347.73 (pg.88)
- 8.7 Motion to Approve the March 2020 TIF Fund Bills for Payment in the Amount of \$35,371.88 (pg.95)
- 8.8 Acknowledge TIF Expenditure and Revenue Reports for February 2020 (pg.97)
- 8.9 Motion to Approve the Treasurer's Report for February 2020 and Place on File (pg.102)

Public Affairs ~ Chairman Furlong

- 8.10 Motion to Approve Special Detail Agreement Between the Lake County Sheriff's Office and the Village of Green Oaks for Sheriff Services at a Total Detail Cost Per Week Not to Exceed \$1,008 (pg.123)

Public Works ~ Chairman Wagener

- 8.11** ATS Leak Detection Survey Services Proposal Dated February 20, 2020 to Perform a Leak Detection Survey of the Village's Water System in the Amount Not to Exceed \$7,630 (pg.124)
- 8.12** Motion to Approve Clarke Aquatic Services, Inc. Invoice No. 5743 for FY 20-21 Aquatic Maintenance Services at Lake Kathryn in the Amount Not to Exceed \$6,434 (pg.136)

Street & Roads ~ Chairman Sugrue

- 8.13** Recommend Approval of Route 176 Widening Engineering Year 1 of Phase 1 in the Amount Not to Exceed \$344,400 (pg.127)

9.0 Village Engineer

- 9.1** Status Report February 2020 (pg.134)

10.0 Village Attorney

11.0 Village Administrator

- 11.1** Baker Road Option Agreement Update
- 11.2** Office Update

12.0 Ordinances for Passage ~ Proclamations & Resolutions for Adoption

Last Ordinance Passed ~ 2020-O-0 & Resolutions ~ 2020-R-0

- 12.1** Motion to Approve an Ordinance Further Amending Section 10-2-4 (F) of Chapter 10-2 of Title 10 of the Green Oaks Village Code Entitled "Classes of License" (pg.136)
- 12.2** An Ordinance Abating The \$479,625.00 Tax Heretofore Levied For Tax Levy Year 2019 To Pay Debt Service On \$4,000,000.000 General Obligation Bonds (Alternate Revenue Source), Series 2019A, Of The Village Of Green Oaks, Lake County, Illinois (Abatement of Entire Tax Year 2019 Bond Levy Series 2019A Inland Project) (pg.139)

13.0 Old Business

14.0 New Business

15.0 Executive Session

- 15.1** Possible Land Acquisition

16.0 Unfinished Business

17.0 Adjourn

The Village of Green Oaks is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting or who have questions regarding the accessibility of the meeting or the facilities are required to contact Village Administrator Denise Kafkis at (847) 362-5363 promptly to allow the Village to make reasonable accommodations for those persons.



Incorporated January 25, 1960

MINUTES OF THE VILLAGE BOARD OF TRUSTEES REGULAR BOARD MEETING OF THE VILLAGE OF GREEN OAKS, LAKE COUNTY, ILLINOIS HELD WEDNESDAY, MARCH 31, 2020 IN THE MEETING ROOM OF THE VILLAGE HALL AT 2020 O'PLAINE ROAD IN THE VILLAGE, AND AT VIRTUAL LOCATIONS.

CALL TO ORDER:

ROLL CALL:

President Bernard Wysocki, at the Village Hall, Also present: Trustees Peter Furlong, Rich Glogovsky, Pam Milroy, Bryan Muskat, Dan Sugrue, John Wagener, By Way of Virtual meeting. Other Officials present at the Village Hall: Village Attorney Rudolph Magna, Village Administrator Denise Kafkis, Caitlin Wagener.

There were 0 visitors.

Denise Kafkis led the Prayer.

President Wysocki led the Pledge of Allegiance.

NON AGENDA ITEMS AND VISITORS

APPROVAL OF MINUTES

MOTION: Trustee Glogovsky moved the Board approve the Minutes of the Committee of the Whole Meeting Held Wednesday, February 5, 2020, and for Wednesday, February 19, 2020, and the Minutes of the Regular Board Meeting Held Wednesday, February 26, 2020 and Place on File. Seconded by Trustee Milroy. Roll Call Vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

VILLAGE PRESIDENT:

MOTION: Trustee Wagener moved the Board Accept The Letter of Resignation dated 3-12-20 of Plan Commission Member, Mohan Manian. Seconded by Trustee Furlong. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

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Recommend Approval of an Ordinance further Amending Section 10-2-4 (F) of Chapter 10-2 of Title 10 of the Green Oaks Village Code Entitled “Classes of License”

Update: GLMV & Lake County Health Department Meetings re: COVID-19

FY 20-21 Budget

Notices: Cancellation of Both TIF Committee and Committee of the Whole Meeting Scheduled for Wednesday, April 1, 2020 at 7:30 pm

MOTION: Trustee Muskat moved the Board Approve Agreement for Engineering Services Between the Village of Green Oaks and Rezek, Henry, Meisenheimer and Gende, Inc. for Professional Engineering Services. Seconded by Trustee Glogovsky. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

MOTION: Trustee Sugrue moved the Board Approve an Executive Order in Response to COVID-19. Seconded by Trustee Milroy. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

Recommend Approval of an Ordinance Abating the \$479,625.00 Tax Heretofore Levied For Tax Levy Year 2019 to Pay Debt Service on \$4,000,000.00 General Obligation Bonds (Alternate Revenue Source), Series 2019A, Of The Village of Green Oaks, Lake County, Illinois (Abatement of Entire Tax Year 2019 Bond Levy Series 2019A Inland Project).

STANDING COMMITTEE REPORTS:

ANNEXATION, PLANNING & ZONING – CHAIRMAN MUSKAT

MOTION: Trustee Muskat moved the Board Approve David Eubanks Invoice #030120 in the Amount Not to Exceed \$540 & Invoice # 030220 in the amount not to exceed \$1,320 both for Professional Stewardship Services for the Saddle Hill I Ecological Restoration. Seconded by Trustee Glogovsky. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

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MOTION: Trustee Muskat moved the Board Recommend Acceptance and Approval of KBR Tree Service Invoice #0167 dated February 28, 2020 re: Tree Removal in the Reigate Woods Subdivision in the Amount Not to Exceed \$950. Seconded by Trustee Sugrue. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

MOTION: Trustee Muskat moved the Board Recommend Acceptance and Approval of Eubanks Environmental Three Year Proposal dated January 27, 2020 re: Route 176 buckthorn removal and supplemental Landscaping in the Amount Not to Exceed \$88,984.00. Seconded by Trustee Milroy. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Sugrue, Wagener. NAY: None. ABSTAIN: Trustee Muskat. Motion carried.

MOTION: Trustee Muskat moved the Board Approve Three Wall Sign Permit Applications for North Shore Care Supply Located at 1 Confidence Drive in Green Oaks. Seconded by Trustee Wagener. Roll call vote: AYE: Trustees Muskat, Sugrue, Wagener, President Wysocki. NAY: Trustees Furlong, Glogovsky, Milroy, Motion carried.

BUILDING – CHAIRMAN GLOGOVSKY

The Village of Green Oaks Affordable Housing Plan 2020 Per Requirements of the Affordable Housing and Planning Appeal Act Dated March 5, 2020 Provided by Rolf Campbell Associates. This will be discussed at the April Meeting.

FINANCE – CHAIRMAN MILROY

MOTION: Trustee Milroy moved the Board Approve March 2020 Bills for Payment in the amount of \$157,680.61 and acknowledge deposit exhibits for February 2020 and March 2020 in the Amount of \$160,347.73. Seconded by Trustee Wagener. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

MOTION: Trustee Milroy moved the Board Approve the March 2020 TIF Fund Bills for Payment in the Amount of \$35,371.88. Seconded by Trustee Sugrue. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

The TIF Expenditure and Revenue Reports for February 2020 were acknowledged.

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MOTION: Trustee Milroy moved the Board Approve the Treasurer’s Report for February 2020 and Place on File. Seconded by Trustee Furlong. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

PUBLIC AFFAIRS – CHAIRMAN FURLONG

MOTION: Trustee Furlong moved the Board Approve Special Detail Agreement Between the Lake County Sheriff’s Office and the Village of Green Oaks for Sheriff Services at a Total Detail Cost Per Week Not to Exceed \$1,008. Seconded by Trustee Sugrue. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

PUBLIC WORKS – CHAIRMAN WAGENER

MOTION: Trustee Wagener moved the Board Approve ATS Leak Detection Survey Services Proposal Dated February 20, 2020 to Perform a Leak Detection Survey of the Village’s Water System in the Amount Not to Exceed \$7,630. Seconded by Trustee Muskat. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

MOTION: Trustee Wagener moved the Board Approve Clarke Aquatic Services, Inc. Invoice # 5743 for FY 20-21 Aquatic Maintenance Services at Lake Kathryn in the Amount Not to Exceed \$6,434. Seconded by Trustee Sugrue. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

STREETS AND ROADS – CHAIRMAN SUGRUE

MOTION: Trustee Sugrue moved the Board Recommend Approval of Route 176 Widening Engineering Year 1 of Phase 1 in the Amount Not to Exceed \$344,400. Seconded by Trustee Milroy. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

VILLAGE ENGINEER

The Status Report for February 2020 was given for information.

VILLAGE ATTORNEY

The Village Attorney will discuss in Ordinances under 12.1.

VILLAGE ADMINISTRATOR

The Total bills paid for March is \$166,924.61.

The Baker Road Option Agreement Update was discussed, most have picked up packets.

**ORDINANCES FOR PASSAGE/PROCLAMATIONS/RESOLUTIONS FOR ADOPTION –
Last Ordinance Passed – 2020-O-0 & Resolutions – 2020-R-0**

MOTION: Trustee Sugrue moved the Board Approve Ordinance #2020-O-01, an Ordinance Further Amending Section 10-2-4 (F) of Chapter 10-2 of Title 10 of the Green Oaks Village Code Entitled “Classes of License”. Seconded by Trustee Milroy. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

MOTION: Trustee Wagener moved the Board Approve Ordinance #2020-O-02, an Ordinance Abating the \$479,625.00 Tax Heretofore Levied For Tax Levy Year 2019 To Pay Debt Service on \$4,000,000.000 General Obligation Bonds (Alternate Revenue Source), Series 2019A, Of The Village Of Green Oaks, Lake County, Illinois (Abatement of Entire Tax Year 2019 Bond Levy Series 2019A Inland Project). Seconded by Trustee Glogovsky. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagner. NAY: None. Motion carried.

OLD BUSINESS

UNFINISHED BUSINESS

NEW BUSINESS

EXECUTIVE SESSION:

MOTION: Trustee Muskat moved the Board go into Executive Session at 8:35 pm to discuss Possible Land Acquisition. Seconded by Trustee Glogovsky. Voice Vote: “ALL AYE”. Motion carried.

The Board came out of Executive Session at 8:54 pm

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Adjourn:

MOTION: Trustee Glogovsky Moved the Board Adjourn at 8:54 pm. Seconded by Trustee Milroy. Voice Vote: "ALL AYE". Motion carried.

Approved:- 4/22/20

Clare Michelotti

Clare Michelotti – Village Clerk