



# Village of Green Oaks

2020 O'Plaine Road • Green Oaks, IL 60048 • (847)362-5363 • Fax (847)362-5375

*Posted May 20, 2019 at 4 pm*

**VILLAGE OF GREEN OAKS  
VILLAGE BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**Wednesday, May 22, 2019  
7:30 p.m.**

**Village Hall Board Room  
2020 O'Plaine Road**

**AGENDA**

- 1.0 Call to Order**
- 2.0 Prayer**
- 3.0 Pledge of Allegiance**
- 4.0 Roll Call**
- 5.0 Non Agenda Items and Visitors**  
**The Village President and Board of Trustees Allocate Fifteen (15) Minutes at This Time for those Individuals Who Would like the Opportunity to Address the Village**
- 6.0 Approve the Minutes of the Continued Regular Board Meeting Held on May 1<sup>st</sup>, 2019 and Minutes of the Village TIF Committee Meeting Held May 1<sup>st</sup>, 2019 and Place on File**
- 7.0 Village President**
  - 7.1 Recommend Approval of an Ordinance Amending Section 1-6-6-4 of Chapter 6 of Title 1 of The Green Oaks, Illinois, Village Code Providing for TIF Committee Membership and Meetings and Providing the Chief Administrative Officer for the TIF District ~  
See **11.0** Ordinances for Passage Item No. **11.3****
  - 7.2 Proposal from Village Planner & Zoning Consultant Rolf Campbell & Associates Letter Dated May 1, 2019, Re: 4% Rate Increase For Planning & Zoning Services Commencing May 1<sup>st</sup>, 2019 (pg.1)**
  - 7.3 Motion to Approve Agreement for Professional Management Services Between the Village of Green Oaks, Illinois and Marabella Associates, Inc.**
  - 7.4 Update: Strategic Planning Meeting Dates for Saturdays in July**
  - 7.5 Appoint Kevin Griffin a Member of the Plan Commission Term Ending April 30, 2021~  
Oath of Office**
  - 7.6 Oath of Office ~ Trustees Rich Glogovsky, John Wagener and Daniel Sugrue  
Term Ending April 30, 2023**
  - 7.7 Update: TIF Budget Meeting Tuesday, May 28<sup>th</sup>**
  - 7.8 Update: Meeting with Impact Networking Wednesday, May 22<sup>nd</sup>**

**Agenda ~ Committee of the Whole Meeting**

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**8.0 Committees:**

**Annexation, Planning & Zoning ~ Chairman Muskat**

- 8.1** Recommend Approval of an Ordinance Amending Ordinance 2019-O-05 and Approving an Amended Final Development Plan for Lot Number 1 of The Green Oaks Business Park Subdivision on the Application of Panattoni Development Company, Inc. ~ See **11.0** Ordinances for Passage Item No. **11.1**

**Building ~ Chairman Glogovsky**

- 8.2** Motion to Approve Dunlap Tree Experts Revised Estimate Via Text Message Dated Tuesday, May 14, 2019 at 1:23pm in the Amount Not Exceed \$500 for Tree Stump Removal in the Forest Cove Subdivision Out Lot A (pg.3)

**Finance ~ Milroy**

- 8.3** Motion to Approve May 2019 Bills for Payment in the Amount of \$162,580.64 and Acknowledge Deposit Exhibits for April 2019 and May 2019 in the Amount of \$225,125.25 (pg.5)
- 8.4** Motion to Approve the May 2019 TIF Fund Bills for Payment in the Amount of \$10,096.37 (pg.12)
- 8.5** Acknowledge TIF Expenditure and Revenue Reports for April 2019 (pg.14)
- 8.6** Motion to Approve the Treasurer's Report for April 2019 and Place on File (pg.17)

**Public Affairs ~ Chairman Furlong**

- 8.7** Update: Resident Informational Open House(s) Letter Re: 2019 Road Improvement Project ~ Scheduled Dates: Hours for Each Open House are from 7 p.m. to 8 p.m. Tuesday, May 28<sup>th</sup> ~ North Project Area ~ Streets North of Illinois Route 137 ~ Wednesday, May 29<sup>th</sup> ~ South Project Area ~ Streets South of Atkinson Road ~ Thursday, May 30<sup>th</sup> ~ Central Project Area ~ Streets between Route 137 & Atkinson Road (pg.39)

**Public Works ~ Chairman Wagener**

- 8.8** Motion to Approve Village Engineer RHMG Recommendation Letter Dated November 28, 2018 to Advertise for Bids Re: TIF District Remaining Sanitary Sewer Televising – Inland Development (pg.41)

**Street & Roads ~ Chairman Sugrue**

- 8.9** Recommend an Ordinance Waiving Public Bidding Requirements for Contract B to the 2019 Road Improvement Program and providing for the Award of Contract B ~ See **11.0** Ordinances for Passage Item No. **11.2**

**9.0 Village Attorney**

- 9.1** Discussion Relating to Ordinances for Passage

**10.0 Village Administrator**

**Agenda ~ Committee of the Whole Meeting**

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**11.0 Ordinances for Passage ~ Proclamations & Resolutions for Adoption**

**Last Ordinance Passed ~ 2019-O-09 & Resolutions ~ 2019-R-07**

- 11.1** Motion to Approve an Ordinance Amending Ordinance 2019-O-05 and Approving an Amended Final Development Plan for Lot Number 1 of The Green Oaks Business Park Subdivision on the Application of Panattoni Development Company, Inc. (pg.51)
- 11.2** Motion to Approve Recommend an Ordinance Waiving Public Bidding Requirements for Contract B to the 2019 Road Improvement Program and providing for the Award of Contract B (pg.55)
- 11.3** Recommend Approval of an Ordinance Amending Section 1-6-6-4 of Chapter 6 of Title 1 of The Green Oaks, Illinois, Village Code Providing for TIF Committee Membership and Meetings and Providing the Chief Administrative Officer for the TIF District

**12.0 Old Business**

**13.0 Unfinished Business**

**14.0 New Business**

**15.1 Adjourn**

The Village of Green Oaks is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting or who have questions regarding the accessibility of the meeting or the facilities are required to contact Village Administrator Denise Kafkis at (847) 362-5363 promptly to allow the Village to make reasonable accommodations for those persons.

**MINUTES OF THE REGULAR BOARD MEETING OF THE VILLAGE OF GREEN OAKS, LAKE COUNTY, ILLINOIS HELD WEDNESDAY, MAY 22, 2019, IN THE MEETING ROOM OF THE VILLAGE HALL AT 2020 O'PLAINE ROAD IN THE VILLAGE.**

**ROLL CALL**

President Bernard Wysocki, Trustees Peter Furlong, Rich Glogovsky, Pam Milroy, Bryan Muskat, Dan Sugrue. Other Officials present: Village Attorney Rudolph Magna, Village Administrator Denise Kafkis. Absent: Trustee John Wagener.

There were 2 visitors.

Denise Kafkis led the Prayer.

President Wysocki led the Pledge of Allegiance.

**NON AGENDA ITEMS AND VISITORS**

**APPROVAL OF MINUTES**

**MOTION:** Trustee Furlong moved the Board approve the Minutes of the Village Board of Trustees Continued Regular Board Meeting held May 1<sup>st</sup>, 2019 and Minutes of the Village TIF Committee Meeting held May 1<sup>st</sup>, 2019 and Place on File. Seconded by Trustee Muskat. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat Sugrue. NAY: None. ABSENT: Trustee Wagener. Motion carried.

**VILLAGE PRESIDENT:**

The Recommendation of Approval of an Ordinance Amending Section 1-6-6-4 of Chapter 6 of Title 1 of the Green Oaks, Illinois, Village Code Providing for TIF Committee Membership and Meetings and Providing the Chief Administrative Officer for the TIF District will be brought up in Ordinances Section.

**MOTION:** Trustee Glogovsky moved the Board Approve the Proposal from Village Planner & Zoning Consultant Rolf Campbell & Associates Letter Dated May 1, 2019, re: 4% Rate Increase for Planning & Zoning Services Commencing May 1<sup>st</sup>, 2019. Seconded by Trustee Milroy. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue. NAY: None. ABSENT: Trustee Wagener. Motion carried.

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The proposed Motion to Approve Agreement for Professional Management Services Between the Village of Green Oaks, Illinois and Marabella Associates, Inc. will be discussed at a later time.

An update was given re: the Strategic Planning Meeting Dates for Saturdays in July. It was discussed and decided it will be on July 20<sup>th</sup> at 8:00 am.

**MOTION:** Trustee Muskat moved the Board Appoint Kevin Griffin a Member of the Plan Commission Term Ending April 30, 2021. Seconded by Trustee Glogovsky. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue. NAY: None. ABSENT: Trustee Wagener. Motion carried.

The Oath of Office was Administered to Mr. Kevin Griffin. Mr. Griffin addressed the Board regarding his background and his business.

The Oath of Office was Administered to Trustees Rich Glogovsky, John Wagener, and Dan Sugrue, Terms ending April 30, 2023.

An Update was given regarding the TIF Budget Meeting held Tuesday, May 28<sup>th</sup>. They will be finishing the first draft of the budget.

A meeting recap was given regarding the Impact Networking, Wednesday, May 22<sup>nd</sup>. Architects will provide pictures to send to the Plan Commission for review.

**STANDING COMMITTEE REPORTS:**

**ANNEXATION, PLANNING AND ZONING - CHAIRMAN MUSKAT**

The Recommendation of Approval of an Ordinance Amending Ordinance 2019-O-05, and Approving an Amended Final Development Plan for Lot Number 1 of the Green Oaks Business Park Subdivision on the Application of Panattoni Development Company, Inc. will be discussed under Ordinances Section.

**BUILDING – CHAIRMAN GLOGOVSKY**

**MOTION:** Trustee Glogovsky moved the Board Approve Dunlap Tree Experts Revised Estimate Via Text Message Dated Tuesday, May 14, 2019 at 1:23 pm in the Amount Not to Exceed \$500 for Tree Stump Removal in the Fore's Cove Subdivision Out Lot A. Seconded by Trustee Milroy. Roll call vote: AYE: Trustees

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Furlong, Glogovsky, Milroy, Muskat, Sugrue. NAY: None. ABSENT: Trustee Wagener. Motion carried.

**FINANCE – CHAIRMAN MILROY**

**MOTION:** Trustee Milroy moved the Board Approve May 2019 Bills for Payment in the amount of \$ 162,580.64 and acknowledge deposit exhibits for April 2019 and May 2019 in the Amount of \$ 225,125.25. Seconded by Trustee Sugrue. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue. NAY: None. ABSENT: Trustees Wagener. Motion carried.

**MOTION:** Trustee Milroy moved the Board Approve the May 2019 TIF Fund Bills for Payment in the Amount of \$10,096.37. Seconded by Trustee Furlong. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue. NAY: None. ABSENT: Trustee Wagener. Motion carried.

The TIF Expenditure and Revenue Reports for April 2019 were acknowledged

**MOTION:** Trustee Milroy moved the Board Approve the Treasurer's Report for April 2019 and place on file. Seconded by Trustee Muskat. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue. NAY: None. ABSENT: Trustee Wagener. Motion carried.

**PUBLIC AFFAIRS – CHAIRMAN FURLONG**

There was an update regarding Resident Informational Open House Letter re: 2019 Road Improvement Project – Scheduled Dates: Hours for Each Open House are from 7pm go 8pm Tuesday, May 28<sup>th</sup> – North Project Area – Streets North of of Illinois route 137 – Wednesday, May 29<sup>th</sup> – South Project Area – Streets South of Atkinson Road – Thursday, May 30<sup>th</sup> – Central Project Area – Streets between Rte. 137 & Atkinson Road. There will be discussion with residents re: Parking, Culverts, what the areas will look like, and what they should expect.

There was also a mention of contributing to the newsletter.

**PUBLIC WORKS – CHAIRMAN WAGENER**

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**MOTION:** Trustee Wagener moved the Board Approve the Village Engineer RHMG Recommendation Letter Dated November 28, 2019 to advertise for bids re: TIF District Remaining Sanitary Sewer Televising Inland Development. Seconded by Trustee Glogovsky . Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue. NAY: None. ABSENT: Trustee Wagener. Motion carried.

**STREETS AND ROADS – CHAIRMAN SUGRUE**

The motion to pass Ordinance Waiving Public Bidding Requirements for Contract B to the 2019 Road Improvement Program and Providing for the Award of Contract B will be in 11.2.

**VILLAGE ATTORNEY**

There was discussion regarding internet sales and shipments, fulfillment centers, sales tax items, the need to understand the internet sales for tax purposes, and sales taxable items, the location of the order vs. the fulfillment of the order, and location of distribution.

**VILLAGE ADMINISTRATOR**

**ORDINANCES FOR PASSAGE/PROCLAMATIONS/RESOLUTIONS FOR ADOPTION**

**MOTION:** Trustee Muskat moved the Board Approve Ordinance #2019-O-10 an Ordinance Amending Ordinance #2019-O-05, and Approving an Amended Final Development Plan for Lot #1 of The Green Oaks Business Park Subdivision on the Application of Panattoni Development Company, Inc. Seconded by Trustee Glogovsky. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue. NAY: None. ABSENT: Trustee Wagener. Motion carried.

**MOTION:** Trustee Milroy moved the Board Approve an Ordinance #2019-O-11, an Ordinance Waiving Public Bidding Requirements for Contract B to the 2019 Road Improvement Program and Providing for the Award of Contract B. Seconded by Trustee Sugrue. Seconded by Trustee Wagener. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue. NAY: None. ABSENT: Trustee Wagener. Motion carried.

**MOTION:** Trustee Furlong moved the Board Approve Ordinance #2019-O-12, an Ordinance Amending Section 1-6-6-4 of Chapter 6 of Title 1 of The Green Oaks, Illinois, Village Code Providing for TIF Committee Membership and Meetings and

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Providing the Chief Administrative Officer for the TIF District. Seconded by Trustee Glogovsky. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue. NAY: None. ABSENT: Trustee Wagener. Motion carried.

**OLD BUSINESS**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**ADJOURN:**

**MOTION:** Trustee Sugrue moved the Board Adjourn this meeting at 8:18 p.m. Seconded by Trustee Milroy. VOICE VOTE: "ALL AYE". NAY: None. ABSENT: Trustee Wagener. Motion carried.

Approved:- 6/26/19

Clare Michelotti

Clare Michelotti – Village Clerk