

Posted January 19th, 2020 at 1 pm

**VILLAGE OF GREEN OAKS
VILLAGE BOARD OF TRUSTEES
REGULAR BOARD MEETING**

**Wednesday, January 22, 2020
7:30 p.m.**

**Village Hall Board Room
2020 O'Plaine Road
AGENDA**

- 1.0 Call to Order**
- 2.0 Prayer**
- 3.0 Pledge of Allegiance**
- 4.0 Roll Call**
- 5.0 Non Agenda Items and Visitors**
The Village President and Board of Trustees Allocate Fifteen (15) Minutes at This Time for those Individuals Who Would like the Opportunity to Address the Village
- 6.0** Approve the Minutes of the TIF Committee Meeting Held Wednesday, December 4, 2019, the Minutes of the Committee of the Whole Meeting Held Wednesday, December 4, 2019, the Minutes of the Regular Board Meeting Held Wednesday December 18, 2019 and Place on File (pg.1)
- 7.0 Village President**
 - 7.1** Discussion Debt Services Resolution
 - 7.2** Motion to Approve Harrison Fee Quote for an Appraisal of the Salata Property (pg.13)
 - 7.3** Motion to Approve Hiring Hey and Associates for Wetland Delineation Professional Services for the Salata Property in an Amount Not to Exceed \$3,000 (pg.13)
 - 7.4** Motion to Authorize Village Engineer RHMG to Perform a Wetlands Survey for the Salata Property for an Amount Not to Exceed \$1,200 (pg.13)
 - 7.5** Reminder ~ 2020 Legislative Breakfast ~ Saturday, February 8, 2020 ~Registration 8:00 a.m., Program 9:00 a.m. ~ 10:30 a.m. ~ Round Lake Beach Cultural & Civic Center
- 8.0 Committees:**
Annexation, Planning & Zoning ~ Chairman Muskat
 - 8.1** Motion to Approve Native Restoration Services Invoice No. 811164 in the Amount Not to Exceed \$150 for the Dennis Dorsey Conservation Area Herbicide Supply (pg.15)
 - 8.2** Motion to Approve of David Eubanks' Invoice No. 10620 in the Amount Not to Exceed \$720 for Professional Stewardship Services for the Dorsey Conservation Area Ecological Restoration (pg.16)
 - 8.3** Motion to Approve of David Eubanks' Invoice No. 10520 in the Amount Not to Exceed \$160 for Professional Stewardship Services for the Saddle Hill I Ecological Restoration (pg.17)
 - 8.4** Motion to Approve David Eubanks' Invoice No. 120819 in the Amount Not to Exceed \$620 for Professional Stewardship Services for the Dorsey Conservation Area Ecological Restoration (pg.18)

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Annexation, Planning & Zoning ~ Chairman Muskat ~ Continued

- 8.5** Motion to Approve David Eubanks' Invoice No. 120919 in the Amount Not to Exceed \$190 for Professional Stewardship Services for the Saddle Hill I Ecological Restoration (pg.19)
- 8.6** Motion to Approve Expenses for Supplies Related to the Dennis Dorsey Conservation Area Amount Not to Exceed \$391.73 (pg.20)

Building ~ Chairman Glogovsky

- 8.7** Motion to Approve Green Oaks Affordable Housing Plan Dated September 4, 2019 (pg.29)

Finance ~ Chairwoman Milroy

- 8.8** Motion to Approve January 2020 Bills for Payment in the Amount of \$137,098.32 & Acknowledge Deposit Exhibits for December 2019 and January 2020 in the Amount of \$164,096.95 (pg.57)
- 8.9** Motion to Approve the December 2019 TIF Fund Bills for Payment in the Amount of \$9,775.07 (pg.64)
- 8.10** Acknowledge TIF Expenditure and Revenue Reports for December 2019 (pg.66)
- 8.11** Motion to Approve the Treasurer's Report for December 2019 and Place on File
- 8.12** Motion to Approve TIF Loan Transfer to General Fund in the Amount of \$658,043.75

Public Affairs ~ Chairman Furlong

- 8.13** Motion to Approve Village of Libertyville Invoice No. 05063 in the Amount Not to Exceed \$114.36 ~ Represents 1/3 of Consultant Invoice for Quiet Zone Study in Accordance With the Executed Letter of Understanding Dated 7.27.19 (pg.71)

Street & Roads ~ Chairman Sugrue

- 8.14** Motion to Approve Village Engineer Letter Dated December 12, 2019 Re: Peter Baker & Son Co. Pay Request No. 4 for Contract B in the Amount Not to Exceed \$138,235.74 (pg.75)
- 8.15** Motion to Approve Village Engineer RHMG Invoice No. 5330.6-100 in the Amount Not to Exceed \$1,230 Re: Professional Fees for the Atkinson Road Bridge Phase II (pg.97)
- 8.16** Discussion of 2020 Road Improvement Project

9.0 Village Attorney

10.0 Village Administrator

- 10.1** Administrator Report Year End ~ 4th Quarter 2019

11.0 Ordinances for Passage ~ Proclamations & Resolutions for Adoption Last Ordinance Passed ~ 2020-O-0 & Resolutions ~ 2020-R-0

12.0 Old Business

13.0 New Business

14.0 Unfinished Business

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15.0 Next Meeting Dates

- 15.1 TIF Committee Meeting: Wednesday, February 5th, 2020 at 7:30 pm
- 15.2 TIF Working Group Meeting: Wednesday, February 12th, 2020 at 6:00 pm
- 15.3 Plan Commission: Wednesday, February 12th, 2020 at 7:30 pm
- 15.4 COW Meeting: Wednesday, February 22nd 2020 @ 7:30 pm
- 15.5 Regular Board: Wednesday, February 26th, 2020 at 7:30 pm

16.0 Adjourn

The Village of Green Oaks is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting or who have questions regarding the accessibility of the meeting or the facilities are required to contact Village Administrator Denise Kafkis at (847) 362-5363 promptly to allow the Village to make reasonable accommodations for those persons.

**VILLAGE OF GREEN OAKS
VILLAGE BOARD OF TRUSTEES
REGULAR BOARD MEETING**

Wednesday, January 22, 2020

7:30 p.m.

**Village Hall Board Room
2020 O'Plaine Road**

MINUTES

CALL TO ORDER:

ROLL CALL:

President Bernard Wysocki, Trustees Peter Furlong, Pam Milroy, Bryan Muskat, Dan Sugrue, John Wagener. Other Officials present: Village Attorney Rudolph Magna, Village Administrator Denise Kafkis, Caitlin Wagener, Al Maiden, Ken Marabella, Lisa Mudd. ABSENT: Trustee Rich Glogovsky

Denise Kafkis led the Prayer.

President Wysocki led the Pledge of Allegiance.

NON AGENDA ITEMS AND VISITORS

APPROVAL OF MINUTES

MOTION: Trustee Furlong moved the Board approve the Minutes of the TIF Committee Meeting Held Wednesday December 4, 2019, the Minutes of the Committee of the Whole Meeting, Wednesday December 4, 2019, the Minutes of the Regular Board Meeting Held Wednesday December 18, 2019 and Place on file. Seconded by Trustee Muskat. Roll Call Vote: AYE: Trustees Furlong, Milroy, Muskat, Sugrue, Wagener. NAY: None. ABSENT: Trustee Glogovsky. Motion carried.

VILLAGE PRESIDENT:

There was discussion regarding Debt Services Resolution. Discussion included Resolution and Surplus.

MOTION: Trustee Wagener moved the Board Approve Harrison Fee Quote for an Appraisal of the Salata Property. Seconded by Trustee Furlong. Roll call vote: AYE: Trustees Furlong, Milroy, Muskat, Sugrue, Wagener. NAY: None. ABSENT: Trustee Glogovsky. Motion carried.

MOTION: Trustee Sugrue moved the Board Approve Hiring Hey and Associates for Wetland Delineation Professional Services for the Salata Property in an Amount Not to Exceed \$3,000. Seconded by Trustee Furlong. Roll call vote: AYE: Trustees Furlong, Milroy, Muskat, Sugrue, Wagener. NAY: None. ABSENT: Trustee Glogovsky. Motion carried.

MOTION: Trustee Muskat moved the Board Authorize Village Engineer RHMg to Perform a Wetlands Survey for the Salata Property for an Amount Not to Exceed \$1,200. Seconded by Trustee Wagener. Roll call vote: AYE: Trustees Furlong, Milroy, Muskat, Sugrue, Wagener. NAY: None. ABSENT: Trustee Glogovsky. Motion carried.

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Reminder – 2020 Legislative Breakfast – Saturday, February 8, 2020 – Registration 8:00 a.m.
Program 9:00 am - 10:30 am Round Lake Beach Cultural & Civic Center.
There was discussion regarding Properties to be sold in the Rondout TIF area.
A Reminder to start working on the TIF Budget.

STANDING COMMITTEE REPORTS:

ANNEXATION, PLANNING & ZONING – CHAIRMAN MUSKAT

MOTION: Trustee Muskat moved the Board Approve Native Restoration Services Invoice #81164 in the Amount Not to Exceed \$150 for the Dennis Dorsey Conservation Area Herbicide Supply. Seconded by Trustee Wagener. Roll call vote: AYE: Trustees Furlong, Milroy, Muskat, Sugrue, Wagener. NAY: None. ABSENT: Trustee Glogovsky. Motion carried.

MOTION: Trustee Muskat moved the Board Approve of David Eubanks Invoice # 10620 in the amount not to exceed \$720 for Professional Stewardship Services for the Dorsey Conservation Area Ecological Restoration. Seconded by Trustee Milroy. Roll call vote: AYE: Trustees Furlong, Milroy, Muskat, Sugrue, Wagener. NAY: NONE. ABSENT: Trustee Glogovsky. Motion carried.

MOTION: Trustee Muskat moved the Board Approve David Eubanks Invoice #10520 in the Amount Not to Exceed \$160 for Professional Stewardship Services for the Dorsey Conservation Area Ecological Restoration. Seconded by Trustee Sugrue. Roll call vote: AYE: Trustees Furlong, Milroy, Muskat, Sugrue, Wagener. NAY: None. ABSENT: Trustee Glogovsky. Motion carried.

MOTION: Trustee Muskat moved the Board Approve David Eubanks Invoice #120819 in the Amount Not to Exceed \$620 for Professional Stewardship Services for the Dorsey Conservation Area Ecological Restoration. Seconded by Trustee Furlong. Roll call vote: AYE: Trustees Furlong, Milroy, Muskat, Sugrue, Wagener. NAY: None. ABSENT: Trustee Glogovsky. Motion carried.

MOTION: Trustee Muskat moved the Board Approve David Eubanks Invoice #120919 in the Amount Not to Exceed \$190 for Professional Stewardship Services for the Saddle Hill I Ecological Restoration. Seconded by Trustee Wagener. Roll call vote: AYE: Trustees Furlong, Milroy, Muskat, Sugrue, Wagener. NAY: None. ABSENT: Trustee Muskat. Motion carried.

MOTION: Trustee Muskat moved the Board Approve Expenses for Supplies Related to the Dennis Dorsey Conservation Area Amount Not to Exceed \$391.73. Seconded by Trustee Milroy. Roll call vote: AYE: Trustees Furlong, Milroy, Muskat, Sugrue, Wagener. NAY: None. ABSENT: Trustee Glogovsky. Motion carried.

BUILDING – CHAIRMAN GLOGOVSKY

The Proposed Motion to Approve Green Oaks Affordable Housing Plan Dated September 4, 2019 will be kept in Committee for further discussion.

FINANCE – CHAIRMAN MILROY

MOTION: Trustee Milroy moved the Board Approve January 2020 Bills for Payment in the amount of \$ \$141,270.22 and acknowledge deposit exhibits for December 2019 and January 2020 in the Amount of \$164,096.95. Seconded by Trustee Sugrue. Roll call vote: AYE: Trustees Furlong, Milroy, Muskat, Sugrue, Wagener. NAY: None. ABSENT: Trustee Glogovsky. Motion carried.

MOTION: Trustee Milroy moved the Board Approve the January 2020 TIF Fund Bills for Payment in the Amount of \$18,010.82. Seconded by Trustee Furlong. Roll call vote: AYE: Trustees Furlong, Milroy, Muskat. Sugrue, Wagener. NAY: None. ABSENT: Trustee Glogovsky. Motion carried.

The TIF Expenditure and Revenue Reports for December 2019 were acknowledged.

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MOTION: Trustee Milroy moved the Board Approve the Treasurer's Report for December 2019 and Place on File. Seconded by Trustee Muskat. Roll call vote: AYE: Trustees Furlong, Milroy, Muskat, Sugrue, Wagener. NAY: None. ABSENT: Trustee Glogovsky. Motion carried.

MOTION: Trustee Milroy moved the Board Approve TIF Loan Transfer to General Fund in the Amount of \$658,043.75. Seconded by Trustee Wagener. Roll call vote: AYE: Trustees Furlong, Milroy, Muskat, Sugrue, Wagener. NAY: None. ABSENT: Trustee Glogovsky. Motion carried.

PUBLIC AFFAIRS – CHAIRMAN FURLONG

MOTION: Trustee Furlong moved the Board moved the Board to Approve Village of Libertyville Invoice #05063 in the Amount Not to Exceed \$114.36 – represents 1/3 of Consultant Invoice for Quiet Zone Study in Accordance With the Executed Letter of Understanding Dated 7-27-19. Seconded by Trustee Muskat. Roll call vote: AYE: Trustees Furlong, Milroy, Muskat, Sugrue, Wagener. NAY: None. ABSENT: Trustee Glogovsky. Motion carried.

PUBLIC WORKS – CHAIRMAN WAGENER

STREETS AND ROADS – CHAIRMAN SUGRUE

MOTION: Trustee Sugrue moved the Board Approve Village Engineer Letter Dated December 12, 2019 re: Peter Baker & Son Co. Pay Request #4 for Contract B in the Amount Not to Exceed \$138,235.74. Seconded by Trustee Wagener. Roll call vote: AYE: Trustees Furlong, Milroy, Muskat, Sugrue, Wagener. NAY: None. ABSENT: Trustee Glogovsky. Motion carried.

MOTION: Trustee Sugrue moved the Board Approve Village Engineer RHMG Invoice #5330.6-100 in the Amount Not to Exceed \$1,230 re: Professional Fees for the Atkinson Road Bridge Phase II. Seconded by Trustee Milroy. Roll call vote: AYE: Trustees Furlong, Milroy, Muskat, Sugrue, Wagener. NAY: None. ABSENT: Trustee Glogovsky. Motion carried.

There was discussion regarding the 2020 Road Improvement Project. Discussion included the Roads Addition in the newsletter. This will be kept in Committee.

VILLAGE ATTORNEY

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There was discussion regarding the Stormwater Utility Fee, Drainage Code, Drain Authority, and Drain Authority Fee. There was discussion on Obtaining Revenue based on a reasonable assessment of properties, and Building a Fund for a drainage project.

VILLAGE ADMINISTRATOR

The Administrator Report Year End – 4th Quarter 2019 was given

ORDINANCES FOR PASSAGE/PROCLAMATIONS/RESOLUTIONS FOR ADOPTION – Last Ordinance Passed – 2020-O-0 & Resolutions – 2020-R-0

OLD BUSINESS

UNFINISHED BUSINESS

NEW BUSINESS

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Next Meeting Dates

TIF Committee & COW Canceled: Wednesday, February 5th, 2020 at 7:30 pm

TIF Working Group: Wednesday, February 12TH, 2020 at 6:00 pm

Plan Commission: Wednesday, February 12TH at 7:30 pm

COW Meeting: Wednesday, February 22nd 2020 at 7:30 pm

Regular Board: Wednesday, February 26th, 2020 at 7:30 pm

Adjourn:

MOTION: Trustee Furlong Moved the Board Adjourn at 8:12 pm Seconded by Trustee Muskat.
Voice Vote: "ALL AYE". ABSENT: Trustee Glogovsky. Motion carried.

Approved: 2-26-20

Clare Michelotti
Clare Michelotti – Village Clerk