

**VILLAGE OF GREEN OAKS  
VILLAGE BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**Wednesday, November 16, 2016  
7:30 P.M.**

**Village Hall Board Room  
2020 O'Plaine Road**

**AGENDA**

- 1.0 Call to Order**
- 2.0 Prayer**
- 3.0 Pledge of Allegiance**
- 4.0 Roll Call**
- 5.0 Non Agenda Items and Visitors**  
**The Village President and Board of Trustees Allocate Fifteen (15) Minutes at This Time for those Individuals Who Would like the Opportunity to Address the Village**
- 6.0 Approve the Minutes of the Zoning Board of Appeals Public Hearing Held Wednesday, October 12, 2016 and the Regular Board Meeting Held on October 19, 2016 and Place on File** Pg. 1
- 7.0 Village President**
  - 7.1 Update: Municipal Tax Referendum Results/Daily Herald November 9, 2016 Article Pg. 9
  - 7.2 Motion to Approve IMLRMA 2017 Annual Contribution Option #1 in the Amount of \$18,158.58 Pg. 11
  - 7.3 November and December Regular Board Meetings Rescheduled to November 16<sup>th</sup> and December 21<sup>st</sup> due to holidays
  - 7.4 Lake County Sheriff CAD Report for October 2016
  - 7.5 Attended Veterans Day Ceremony at Oak Grove School/November 11<sup>th</sup> Pg. 13
- 8.0 Committees:**
  - Annexation, Planning and Zoning, Chairman Muskat**
    - 8.1 Update: Municipal Tax Referendum Open Meetings on Wednesday, October 24, 2016 and Wednesday, October 26, 2016
    - 8.2 Update: Stewardship Day
    - 8.3 Update: TIF Committee Meeting Wednesday, November 16, 2016 Pg. 15
    - 8.4 Spectrum Rockland Road Lift Station Upgrade Pg. 17
    - 8.5 Zoning Procedures for Unlisted Uses in the Village Zoning Ordinance/Tattoo Parlor Regulations for Consideration Pg. 23
    - 8.6 Motion to Approve David Eubanks Invoice/Professional Stewardship Services for Dorsey Conservation Area Ecological Restoration in the Amount of \$820 Pg. 29
    - 8.7 Utility Taxes Pg. 31
    - 8.8 Motion to Approve Trugreen Service Agreement for 2017 Lawn Service at Lake Kathryn in the Amount of \$4,717.40 Payable through Four Different Installments of \$1,179.35 Pg. 37
  - Building, Chairman Glogovsky**
    - 8.9 Motion to Rescind Previous Motion Made on September 28, 2016 and to Accept and Approve the Revised Proposal from Alarm Detection Systems, Inc. for HD Camera & DVR Video System Package/Installation Not to Exceed the Amount of \$2025 and Ongoing Monthly Maintenance Fee of \$89.95 Pg. 39
    - 8.10 Update: Chicken Coop/Building Structure/1962 Belmont Drive Pg. 41

**Agenda**  
**Regular Board Meeting**  
**November 16, 2016**  
**Page 2**

**Building, Chairman Glogovsky (Continued)**

- 8.11 Update: Zoning Variance for 270 East Crescent Knoll Pg. 53  
8.11a 270 Crescent Knoll Variation/RHMG Letter Dated October 21, 2016 Re:  
Drainage at 270 Crescent Knoll Pg. 55
- 8.12 Update: SAFEbuilt Contract/Building Dept
- 8.13 Building Department Monthly Report October 2016 Pg. 63
- 8.14 Road Superintendent/Code Enforcement Officer Monthly Report/October and November 2016 Pg. 65

**Finance, Chairman Milroy**

- 8.15 Motion to Approve November 2016 Bills for Payment in the Amount of \$361,358.88 and Acknowledge Deposit Exhibits for October 2016, November 2016 in the Amount of \$202,458.33 Pg. 67
- 8.16 Motion to Approve October 2016 TIF Fund Bills for Payment in the Amount of \$21,783.08 and Acknowledge TIF Fund Monthly Financial Reports for September 2016 Pg. 73
- 8.17 Motion to Approve the Treasurer's Report for October 2016 and Place on File
- 8.18 Motion to Approve Payment of \$102,695.40 to Forward Space, LLC under the terms of the Sales Tax Sharing Agreement Dated April 1, 2009 Pg. 87  
8.18a Forward Space Sales Tax Sharing Agreement for October 2016 Pg. 93

**Public Affairs, Chairman Jader**

**Public Works, Chairman Wagener**

- 8.19 September 2016 Recycling Analysis Pg. 97
- 8.20 SWALCO/Refund of Donation for the Electronics Recycling Program in the Amount of \$500 Pg. 99
- 8.21 SWALCO/Household Chemical Waste Events/November 12, 2016 & November 28, 2016 Pg. 101
- 8.22 SWALCO 2017 Calendar of Meetings Pg. 103
- 8.23 Lake County Composting Forum Pg. 105
- 8.24 Update: Mettawa SSA Pg. 109
- 8.25 Update: Groot Contract Pg. 113

**Streets and Roads, Chairman Sugrue**

- 8.26 Rockland Road Reconstruction/Phase 1 Geometrics Pg. 117
- 8.27 Road Failure at Benson Lane and Pearson Rd/Homeowner Complaint at 1450 St. Mary's Rd Pg. 119
- 8.28 Update: End of Season Patching Pg. 125
- 8.29 Motion to Accept and Approve RHMG Recommendation Letter Dated /2016 LCML Re: Joint Purchase Pavement Striping Pay Request No. in the Amount of \$24,047.20 to Superior Road Striping Pg. 127
- 8.30 Resident Suggestion/Heavy Trucks on Roadways Pg. 135

**9.0 Village Engineer**

- 9.1 Status Report November 2016 Pg. 137

**10.0 Village Attorney**

- 10.1 Privacy Policy/Website/Online Payments Pg. 139
- 10.2 Update: Building Codes

**Agenda  
Regular Board Meeting  
November 16, 2016  
Page 3**

**11.0 Village Administrator**

**12.0 Ordinances For Passage/Proclamations/Resolutions for Adoption—Last Ord. Passed  
2016-O-10 and Resolutions 2016-R-01**

- 12.1 An Ordinance Granting a Variance from Regulations Contained Within the Green Oaks  
Zoning Ordinance for Property Located at 270 East Crescent Knoll on the Petition of  
William and Elizabeth Bruckner

Pg. 141

**13.0 Old Business**

**14.0 Unfinished Business**

- 14.1 Lake County Amended Sewer Service Agreement

**15.0 New Business**

- 15.1 ComEd's November 2016 IPEA Filing

Pg. 147

**16.0 Adjourn**

The Village of Green Oaks is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting or who have questions regarding the accessibility of the meeting or the facilities are required to contact Village Administrator Denise Kafkis at (847) 362-5363 promptly to allow the Village to make reasonable accommodations for those persons.

**MINUTES OF THE REGULAR BOARD MEETING OF THE VILLAGE OF GREEN OAKS, LAKE COUNTY, ILLINOIS HELD WEDNESDAY, NOVEMBER 16, 2016, IN THE MEETING ROOM OF THE VILLAGE HALL AT 2020 O'PLAINE ROAD IN THE VILLAGE.**

**ROLL CALL**

President Bernard Wysocki, Trustees Richard Glogovsky, Pam Milroy, Bryan Muskat, Dan Sugrue, (7:45), John Wagener. Other Officials present: Village Attorney Rudolph Magna, Village Administrator Denise Kafkis. There was one visitor.

Village Administrator Kafkis led the Prayer.

President Wysocki led the Pledge of Allegiance.

Resident Peter Furlong from Benson Lane was introduced as the Trustee to replace Gwen Jader. He will be on the Ballot for April also.

**APPROVAL OF MINUTES**

**MOTION:** Trustee Milroy moved the Board approve the Minutes of the Zoning Board of Appeals Public Hearing Held Wednesday, October 12, 2016, and the Regular Board Meeting Held October 19, 2016 and Place on File. Seconded by Trustee Glogovsky. Roll call vote: AYE: Trustees Glogovsky, Milroy, Muskat, Wagener, President Wysocki. NAY: None. ABSENT: Trustee Sugrue. Motion carried.

**VILLAGE PRESIDENT**

President Wysocki gave an update regarding the Municipal Tax Referendum Results/Daily Herald November 9, 2016 Article.

**MOTION:** Trustee Wagener moved the Board Approve IMLRMA 2017 Annual Contribution Option #1 in the Amount of \$18,158.58. Seconded by Trustee Muskat. Roll call vote: AYE: Trustees Glogovsky, Milroy, Muskat, Wagener, President Wysocki. NAY: None. ABSENT: Trustee Sugrue. Motion carried.

**MOTION:** Trustee Glogovsky moved the Board approve November and December Regular Board Meetings rescheduled to November 16<sup>th</sup> and December 21<sup>st</sup> due to holidays. Seconded by Trustee Wagener. Roll call vote: AYE: Trustees Glogovsky,

**Page Two – Minutes of the Regular Board Meeting on Nov. 16, 2016**

Milroy, Muskat, Wagener, President Wysocki. NAY: None. ABSENT: Trustee Sugrue. Motion carried.

The Lake County Sheriff CAD Report for October 2016 was given for information.

President Wysocki commented on how nice the Veterans Day Ceremony at Oak Grove School was on November 11<sup>th</sup>.

**STANDING COMMITTEE REPORTS:**

**ANNEXATION, PLANNING AND ZONING – CHAIRMAN MUSKAT**

An update was given regarding the Municipal Tax Referendum Open Meetings on Wednesday, October 24, 2016 and Wednesday,, October 26, 2016.

An Update was given regarding the Stewardship Day – a lot of Buckthorn was cleared.

An update was given regarding the TIF Committee Meeting Wednesday, November 16, 2016.

Trustee Sugrue entered, (7:45).

**MOTION:** Trustee Muskat moved the Board have Attorney Magna draft a \$5,500 letter of Escrow for the Spectrum Rockland Road Lift Station Upgrade. Seconded by Trustee Glogovsky. Roll call vote: AYE: Trustees Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

Zoning Procedures for Unlisted Uses in the Village Zoning Ordinance/Tattoo Parlor Regulations for Consideration was mentioned.

**MOTION:** Trustee Muskat moved the Board Approve David Eubanks Invoice/Professional Stewardship Services for Dorsey Conservation Area Ecological Restoration in the Amount of \$820. Seconded by Trustee Sugrue. Roll call vote: AYE: Trustees Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

Utility Taxes will be investigated.

**MOTION:** Trustee Muskat moved the Board Approve Trugreen Service Agreement for 2017 Lawn Service at Lake Kathryn in the Amount of \$4,717.40 Payable

**Page Three – Minutes of the Regular Board Meeting on Nov. 16, 2016**

through Four Different Installments of \$1,179.35. Seconded by Trustee Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

**BUILDING – CHAIRMAN GLOGOVSKY**

**MOTION:** Trustee Glogovsky moved the Board Rescind Previous Motion Made on September 28, 2016 and to Accept and Approve the Revised Proposal from Alarm Detection Systems, Inc. for HD Camera & DVR Video System Package/Installation Not to Exceed the Amount of \$2025 and Ongoing Monthly maintenance Fee of \$89.95. Seconded by Trustee Muskat. Roll call vote: AYE: Trustees Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

**MOTION:** Trustee Glogovsky moved the Board Direct Willie to Red Tag the Chicken Coop and Fence at 1962 Belmont Drive and send copies to Attorney Magna further action. Seconded by Trustee Sugrue. Roll call vote: AYE: Trustees Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

Item 8.11 will be in the Ordinance Section.

An Update was given regarding SAFEbuilt Contract/Building Dept. There was discussion regarding the Village needing to look into other Inspection Companies.

The Building Department Monthly Report/October 2016 was given for information.

The Road Superintendent/Code Enforcer Monthly Reports/October/November 2016 were given for information.

**FINANCE – CHAIRMAN MILROY**

**MOTION:** Trustee Milroy moved the Board Approve November 2016 Bills for Payment in the amount of \$507,010.06 and acknowledge deposit exhibits for October 2016, November 2016 in the amount of \$202,458.33. Seconded by Trustee Wagener. Roll call vote: AYE: Trustees Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

**MOTION:** Trustee Milroy moved the Board approve October 2016 TIF Fund Bills Payable in the Amount of \$21,783.08, and Acknowledge TIF Fund Monthly Financial Reports for September 2016. Seconded by Trustee Glogovsky. Roll call

**Page Four – Minutes of the Regular Board Meeting on Nov. 16, 2016**

vote: AYE: Trustees Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None.  
Motion carried.

**MOTION:** Trustee Milroy moved the Board Approve the Treasurer’s Report for October 2016 and Place on File. Seconded by Trustee Sugrue. Roll call

vote: AYE: Trustees Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None.  
Motion carried.

**MOTION:** Trustee Milroy moved the Board Approve Payment of \$102,695.40 to Forward Space, LLC under the terms of the Sales Tax Sharing Agreement Dated April 1, 2009. Seconded by Trustee Muskat. Roll call vote: AYE: Trustees Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

The Forward Space Sales Tax Sharing Agreement for October 2016 was given.

**PUBLIC WORKS – CHAIRMAN WAGENER**

The September 2016 Recycling Analysis was given for information.

The SWALCO/Refund of Donation for the Electronics Recycling Program in the Amount of \$500 was mentioned. There was discussion of a shortfall but now it’s all running smoothly.

The SWALCO/Household Chemical Waste Events/November 12, 2016 & November 28, 2016 was mentioned for information.

The SWALCO 2017 Calendar of Meetings was given.

The Lake County Composting Forum was mentioned.

An update was given regarding the Mettawa SSA.

An update was given regarding the Groot Contract. The proposal was reviewed, data and landscape waste was discussed. This will be approved at the December meeting.

**STREETS AND ROADS – CHAIRMAN SUGRUE**

There was discussion regarding working out the details of sharing costs on Rockland Road Reconstruction/Phase 1 Geometrics.

**Page Five – Minutes of the Regular Board Meeting on Nov. 16, 2016**

A homeowner complained regarding a Road Failure at Benson Lane and Peterson Road.

Engineer Rickert discussed late season patching. Trustee Sugrue will follow up with RHMG.

**MOTION:** Trustee Sugrue moved the Board Accept and approve RHMG Recommendation Letter Dated 2016 LCML Re: Joint Purchase Pavement Striping Pay Request No. in the Amount of \$24,047.20 to Superior Road Striping. Seconded by Trustee Muskat. Roll call vote: AYE: Trustees Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

There was discussion regarding a Residents suggestion of having lighter trucks on the Roadways as other towns do.

**VILLAGE ENGINEER**

The Status Report for November 2016 was given for information.

**VILLAGE ATTORNEY**

**MOTION:** Trustee Muskat moved the Board Approve Privacy Policy/Website/Online Payments. Seconded by Trustee Glogovsky. Roll call vote: AYE: Trustees Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

**MOTION:** Trustee Sugrue moved the Board Approve the Updating of the Building Code. Seconded by Trustee Wagener. Roll call vote: AYE: Trustees Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

**VILLAGE ADMNISTRATOR**

Village Administrator Kafkis has met with Scouts regarding clean up and removal of debris, along with other charitable groups for the resident registering a complaint at the October meeting.

**ORDINANCES/RESOLUTIONS**



**MOTION:** Trustee Glogovsky moved the Board Approve Ordinance #2016-O-11, an Ordinance Granting a Variance from Regulations Contained Within the Green Oaks Zoning Ordinance for Property Located at 270 East Crescent Knoll on the Petition of William and Elizabeth Bruckner. Seconded by Trustee Muskat. Roll call vote: AYE: Trustees Glogovskky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

**UNFINISHED BUSINESS**

The following were given for information:

Lake County Amended Sewer Service Agreement.

**NEW BUSINESS**

The following were given for information:

ComEd's November 2016 IPEA Filing.

**ADJOURN**

**MOTION:** Trustee Glogovsky moved the Board adjourn this meeting at 8:50 p.m. Seconded by Trustee Muskat. Voice Vote: "ALL AYE.". Motion carried.

Approved: 12-21-16

Clare Michelotti

Clare Michelotti- Village Clerk