

**VILLAGE OF GREEN OAKS
VILLAGE BOARD OF TRUSTEES
REGULAR BOARD MEETING**

**WEDNESDAY, JULY 27, 2016
7:30 P.M.**

**Village Hall Board Room
2020 O'Plaine Road**

AGENDA

- 1.0 Call to Order**
- 2.0 Prayer**
- 3.0 Pledge of Allegiance**
- 4.0 Roll Call**
- 5.0 Non Agenda Items and Visitors**
The Village President and Board of Trustees Allocate Fifteen (15) Minutes at This Time for those Individuals Who Would like the Opportunity to Address the Village
- 6.0 Approve the Minutes of the Regular Board Meeting Held on June 22, 2016 and Place on File (Pg. 1)**
- 7.0 Village President**
 - 7.1 Public Hearing Held July 27, 2016 Re: Village's Appropriation Ordinance
 - 7.2 Patriot Path/IL Route 137 Bike Path Project/Public Meeting August 3, 2016 (Pg. 9)
 - 7.3 Zoning Board of Appeals/Chairman
- 8.0 Committees:**
Annexation, Planning and Zoning, Chairman Muskat
 - 8.1 Motion to Accept and Approve the Plan Commission's Findings of Fact Recommendation Dated July 18, 2016
 - a) Sheridan of Green Oaks (Pg. 11)
 - b) 13825 Business Center Drive (Pg. 17)
 - c) Wall Sign – Lake Shore Harley Davidson (Pg. 23)
 - 8.2 Motion to Accept and Approve Spectrum Temporary Signs Permit Contingent Upon Location and Condition of Sign
Building, Chairman Glogovsky
 - 8.3 Motion to Accept Proposal from Total Paving and Brick Services Inc. for Retaining Wall and Stone Work/Village Hall Project and Approve Down Payment in the Amount of \$2,780 50% of Total Proposal Amount of \$5,560 (Pg. 25)
 - 8.4 Motion to Accept Proposal from Outdoor Display/Cases for Village Hall Project the Amount Not to Exceed \$2100 (Pg. 27)
 - 8.5 Motion to Approve Invoice from Creative Carpeting Hardwood Flooring for Tear Out and Debris Removal from in the Amount of of \$450/Village Hall Project (Pg. 31)
 - 8.6 Motion to Accept Proposal from Dunlap Tree Experts for Removal of 4 Trees (3 Austrian Pine and 1 Crabapple) at Village Hall in the Amount of \$500/Village Hall Project (Pg. 33)

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Building, Chairman Glogovsky (Continued)

- 8.7 Motion to Approve Final Payment to Creative Carpeting Hardwood Flooring in the Amount of \$9,450 for the Basement Floor Completion/Village Hall Project (Pg. 35)
- 8.8 Motion to Approve the Purchase of Ten Chrome Wire Racks for Basement Box Storage/Village Hall Project The Amount Not to Exceed \$1000

Finance, Chairman Milroy

- 8.9 Motion to Approve July 2016 Bills for Payment in the Amount of \$149,956.36 and Acknowledge Deposit Exhibits for June 2016, July 2016 in the Amount of \$348,361.79 (Pg.37)
- 8.10 Motion to Approve the TIF Fund Bills Payable Report for July 2016 in the Amount of \$14,108.72 and Acknowledge TIF Fund Monthly Financial Reports for June 2016 (Pg. 55)

Public Affairs, Chairman Jader

Public Works, Chairman Wagener

- 8.11 Motion to Approve Pay Request No# 1 to DK Contractors in the Amount of \$49,701.60 for Crest Road Drainage Project per RHMGM Letter Dated July 18, 2016 (Pg. 57)
- 8.12 Motion to Approve Payment in the Amount of \$7,782.97 to ENCAP Inc. for Doe Lake Retention per RHMGM Recommendation Letter Dated July 26, 2016 (Pg. 61)

Streets and Roads, Chairman Sugrue

- 8.13 Motion to Award Contract from Peter Baker and Sons, Inc. in the Amount of \$190,933.90 Re: 2016 MFT Street Maintenance Program per RHMGM Recommendation Letter Dated July 22, 2016 Contingent Upon no Protests being filed on or before July 30, 2016 (Pg. 67)
- 8.14 Motion to Approve Pay Request No. 2 (Final) to Chicagoland Paving in the Amount of \$17,743.21 per RHMGM Letter Dated July 18, 2016 Re: Green Oaks – 2015 MFT Street Maintenance (Pg. 71)
- 8.15 Motion to Approve Pay Request No. 1 (Final) to Patriot Pavement Maintenance Inc. in the Amount of \$17,175 for 2016 MFT Crack Sealing per RHMGM Letter Dated July 16, 2016 Re: LCML Joint Purchasing Program (Pg. 77)

9.0 Village Attorney

- 9.1 Update: Inland Status (Pg. 79)
- 9.2 Update: Forward Space/State's 1st Tri-Annual Report (Pg. 81)
- 9.3 Update: SafeBuilt Contract/Building Department (Pg. 85)

10.0 Village Administrator

11.0 Ordinances For Passage/Proclamations/Resolutions for Adoption—Last Ord. Passed 2016-O-09 and Resolutions 2016-R-00

- 11.1 Adopt the Annual Appropriation Ordinance For the Fiscal Year Commencing on the First Day of May 2016 and Ending on the 30th Day of April 2017 and File with the Lake County Clerk's Office (Pg. 89)
- 11.2 A Resolution Placing a Referendum Question on the November 8, 2016 General Election Ballot (Pg. 97)

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12.0 Old Business

13.0 Unfinished Business

13.1 Lake County Amended Sewer Service Agreement

13.2 Commercial Franchise

14.0 New Business

15.0 Adjourn

The Village of Green Oaks is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting or who have questions regarding the accessibility of the meeting or the facilities are required to contact Village Administrator Denise Kafkis at (847) 362-5363 promptly to allow the Village to make reasonable accommodations for those persons.

**MINUTES OF THE REGULAR BOARD MEETING OF THE VILLAGE OF GREEN OAKS,
LAKE COUNTY, ILLINOIS HELD WEDNESDAY, JULY 27, 2016, IN THE MEETING
ROOM OF THE VILLAGE HALL AT 2020 O'PLAINE ROAD IN THE VILLAGE.**

ROLL CALL

President Bernard Wysocki, Trustees Richard Glogovsky, Gwen Jader, Pam Milroy, Dan Sugrue, John Attorney Rudolph Magna. Absent: Trustee Bryan Muskat, Village Administrator Denise Kafkis. There were 0 visitors present.

President Wysocki led the Pledge of Allegiance.

APPROVAL OF MINUTES

MOTION: Trustee Jader moved the Board approve the Minutes of the Regular Board Meeting Held June 22, 2016 and Place on File. Seconded by Trustee Glogovsky. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Wagener, Sugrue. NAY: None. ABSENT: Trustee Muskat. Motion carried.

VILLAGE PRESIDENT

The Public Hearing regarding the Village's Appropriation Ordinance will be adopted later in this meeting.

There was discussion regarding the Patriot Path/Il route 137 Bike Path Project/ and the Public Meeting August 3, 2016

There was discussion regarding the Chairman of the ZBA committee.

MOTION: Trustee Wagener moved the Board appoint Trustee Glogovsky as Temporary Chairman for the Zoning Board of Appeals. Seconded by Trustee Milroy. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Sugrue, Wagener. ABSENT: Trustee Muskat. Motion carried.

MOTION: Trustee Sugrue moved the Board cancel the next Committee of the Whole meeting. Seconded by Trustee Milroy. Voice Vote: " ALL AYE". ABSENT: Trustee Muskat. Motion carried.

STANDING COMMITTEE REPORTS:

ANNEXATION, PLANNING AND ZONING – CHAIRMAN MUSKAT

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MOTION: Trustee Sugrue moved the Board Approve the Plan Commissions Findings of Fact Recommended Dated July 18, 2016 for the Sheridan of Green Oaks proposed signage. Seconded by Trustee Milroy. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Sugrue, Wagener. NAY: None. ABSENT: Trustee Muskat. Motion carried.

MOTION: Trustee Muskat moved the Board Accept and Approve Plan Commission's Recommendation dated July 18, 2016 for Sheridan (Hilltop) Subdivision proposed wall sign at 13825 Business Center Drive. Seconded by Trustee Glogovsky. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Sugrue, Wagener. NAY: None. ABSENT: Trustee Muskat. Motion carried.

MOTION: Trustee Jader moved the Board Accept and Approve the Plan Commission's Findings of Fact Recommendation Dated July 18, 2016 for the Wall Sign- Lake Shore Harly Davidson at 14000 Rockland Road. Seconded by Trustee Glogovsky. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Sugrue, Wagener. NAY: None. ABSENT: Trustee Muskat. Motion carried.

MOTION: Trustee Wagener moved the Board Accept and Approve Spectrum Temporary Signs Permit Contingent Upon Location and Condition of Sign. Seconded by Milroy. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Sugrue, Wagener. ABSENT: Trustee Muskat. Motion carried.

BUILDING – CHAIRMAN GLOGOVSKY

MOTION: Trustee Glogovsky moved the Board Accept the Proposal from Total Paving and Brick Services Inc. for Retaining Wall and Stone Work/Village Hall project and Approve Down Payment in the amount of \$2,780.00 50% of total Proposal Amount of \$5,560.00 . Seconded by Trustee Sugrue. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Sugrue, Wagener. NAY: None. ABSENT: Trustee Muskat. Motion carried.

MOTION: Trustee Glogovsky moved the Board accept Proposal from Outdoor Display/Cases for Village Hall Project the Amount Not to Exceed \$2,100. Seconded by Trustee Jader. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Sugrue, Wagener. NAY: None. ABSENT: Trustee Muskat. Motion carried.

MOTION: Trustee Glogovsky moved the Board Approve Invoice from Creative Carpeting Hardwood Flooring for Tear Out and Debris Removal in the Amount of

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\$450.00 for Village Hall Project. Seconded by Trustee Wagener. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Sugrue, Wagener. NAY: None. ABSENT: Trustee Muskat. Motion carried.

MOTION: Trustee Glogovsky moved the Board Accept Proposal from Dunlap Tree Experts for Removal of 4 Trees (3 Austrian Pine and 1 Crabapple) at Village Hall in the Amount of \$500/ Village Hall Project. Seconded by Trustee Milroy. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Sugrue, Wagener. NAY: None. ABSENT: Trustee Muskat. Motion carried.

MOTION: Trustee Glogovsky moved the Board Approve Final Payment to Creative Carpeting Hardwood Flooring in the Amount of \$9,450.00 for the Basement Floor Completion/Village Hall Project. Seconded by Trustee Sugrue. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Sugrue, Wagener. NAY: None. ABSENT: Trustee Muskat. Motion carried.

MOTION: Trustee Glogovsky moved the Board Approve the Purchase of Ten Chrome Wire Racks for Basement Box Storage/Village Hall Project the Amount Not to Exceed \$1,000.00. Seconded by Trustee Jader. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Sugrue, Wagener. NAY: None. ABSENT: Trustee Muskat. Motion carried.

FINANCE – CHAIRMAN MILROY

MOTION: Trustee Milroy moved the Board Approve July 2016 Bills for Payment in the amount of \$209,942.68 and acknowledge deposit exhibits for May 2016, June 2016 in the amount of \$349,045.39. Seconded by Trustee Wagener. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Muskat, Wagener. NAY: None. ABSENT: Trustee Sugrue. Motion carried.

MOTION: Trustee Milroy moved the Board approve TIF Fund Bills Payable Report for June 2016 in the amount of \$9,249.01 and Acknowledge TIF Fund Monthly Financial Reports for May 2016. Seconded by Trustee Wagener. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Muskat, Wagener. NAY: None. ABSENT: Trustee Sugrue. Motion carried.

MOTION: Trustee Milroy moved the Board Approve Ordinance #2016-O-07, an Ordinance Approving the Treasurer Transfer from the General Account to the TIF Account \$100,000.00 for Incoming Expenses. Seconded by Trustee Jader. Roll call

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vote: AYE: Trustees Glogovsky, Jader, Milroy, Muskat, Wagener. NAY: None. ABSENT: Trustee Sugrue. Motion carried.

PUBLIC AFFAIRS – CHAIRMAN JADER

Trustee Jader is working on a community service project with residents involvement.

PUBLIC WORKS – CHAIRMAN WAGENER

MOTION: Trustee Wagener moved the Board Approve Pay Request #1 to DK Contractors in the Amount of \$49,701.60 for Crest Road Drainage Project per RHMG letter dated July 18, 2016. Seconded by Trustee Milroy. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Sugrue, Wagener. NAY: None. ABSENT: Trustee Muskat. Motion carried.

MOTION: Trustee Wagener moved the Board Approve Payment in the Amount of \$7,782.97 to ENCAP Inc. for Doe Lake Retention per RHMG Recommendation letter dated July 26, 2016.

STREETS AND ROADS – CHAIRMAN SUGRUE

MOTION: Trustee Sugrue moved the Board Award Contract from Peter Baker and Sons, Inc. in the Amount of \$190,933.90 Re: 2016 MFT Street Maintenance Program per RHMG Recommendation Letter dated July 22, 2016 Contingent Upon no Protests being filed on or before July 30, 2016. Seconded by Trustee Jader. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Sugrue, Wagener. NAY: None. ABSENT: Trustee Muskat. Motion carried.

MOTION: Trustee Sugrue moved the Board Approve Pay Request No. 2 (Final) to Chicagoland Paving in the Amount of \$17,743.21 per RHMG Letter Dated July 18, 2016 re: Green Oaks – 2015 MFT Street Maintenance. Seconded by Trustee Glogovsky. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Sugrue, Wagener. NAY: None. ABSENT: Trustee Muskat. Motion carried.

MOTION: Trustee Sugrue moved the Board Approve Pay Request No. 1 (Final) to Patriot Pavement Maintenance Inc. in the Amount of \$17,175 for 2016 MFT Crack Sealing per RHMG Letter dated July 16, 2016. Re: LCML Joint Purchasing Program. Seconded by Trustee Wagener. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Sugrue, Wagener. NAY: None. ABSENT: Trustee Muskat. Motion carried.

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VILLAGE ATTORNEY

An update was given regarding Inland Status. An email was received asking when the working group meeting was and they would like to discuss their status update. A status report is forthcoming regarding Inland's project proposal.

The Village received the report regarding Forward Space/State's 1st Tri-Annual Report. No money is due, the Village has been paid.

MOTION: Trustee Glogovsky moved the Board Authorize the Mayor to take Appropriate Action with SafeBuilt Contract /Building Department. Seconded by Trustee Jader. A Notice will be sent to Current Building Code terminating the contract. There was discussion how the files are kept, electronic or paper, and talk of the Freedom of Information Act. The Village Administrator will determine how records are kept in order to get information and records/documents. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Sugrue, Wagener. NAY: None. ABSENT: Trustee Muskat. Motion carried.

VILLAGE ADMINISTRATOR

ORDINANCES/RESOLUTIONS/PROCLAMATIONS

MOTION: Trustee Wagener moved the Board Adopt the Annual Appropriation Ordinance #2016-O-10 for the Fiscal Year Commencing on the First Day of May 2016 and Ending on the 30th Day of April 2017 and File with the Lake County Clerk's Office. Seconded by Trustee Milroy. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Sugrue, Wagener. NAY: None. ABSENT: Trustee Muskat. Motion carried.

MOTION: Trustee Sugrue moved the Board Approve Resolution #2016-R-01, a Resolution Placing a Referendum Question on the November 8, 2016 General Election Ballot. Seconded by Trustee Wagener. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Sugrue, Wagener. NAY: None. ABSENT: Trustee Muskat. Motion carried.

UNFINISHED BUSINESS

The following were given for information:

Lake County Amended Sewer Service Agreement.

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Commercial Franchise

ADJOURN

MOTION: Trustee Jader moved the Board adjourn this meeting at 8:25 p.m.
Seconded by Trustee Glogovsky. Voice Vote: "ALL AYE.". Motion carried.

Approved: August 24, 2016

Clare Michelotti

Clare Michelotti- Village Clerk