

**VILLAGE OF GREEN OAKS  
VILLAGE BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**WEDNESDAY, MAY 25, 2016  
7:30 P.M.**

**Village Hall Board Room  
2020 O'Plaine Road**

**AGENDA**

- 1.0 Call to Order**
- 2.0 Prayer**
- 3.0 Pledge of Allegiance**
- 4.0 Roll Call**
- 5.0 Non Agenda Items and Visitors**  
**The Village President and Board of Trustees Allocate Fifteen (15) Minutes at This Time for those Individuals Who Would like the Opportunity to Address the Village**
- 6.1 Todd Morgan/Lake Forest Sportsman's Club**
- 6.0 Approve the Minutes of the Regular Board Meeting Held on April 27, 2016 & Place on File (Pg. 1)**
- 7.0 Village President**
  - 7.1 Attended GLMV Annual "Ask The Mayors" Luncheon on Tuesday, May 24, 2016**
  - 7.2 Strategic Planning Meeting Saturday, June 4, 2016**
  - 7.3 Libertyville Proposed Electronics Wasted Recycling Initiative Starting June 4, 2016 through the end of November 2016 (Pg. 7)**
- 8.0 Committees:**
  - Annexation, Planning and Zoning, Chairman Muskat**
  - 8.1 Motion to Accept and Approve Proposal for Signature from RHMG Letter Dated 4.28.16 for Engineering Services for the Preparation of Conceptual Exhibits/Baker Road Reconstruction not to exceed fee limit of \$11,600 (Pg. 9)**
  - 8.2 Motion to Approve David Eubanks Ecological Consultation/Invoice #6 in the Amount of \$780 for Prescribed Burn and Trail Work at Reigate Woods (Pg. 13)**
  - Building, Chairman Glogovsky**
  - 8.3 Motion to Approve Payment to Cedar Roofing Company, LLC in the Amount of \$3,125 for Installation of Gutters and Downspouts at Village Hall (Pg. 15)**
  - Finance, Chairman Milroy**
  - 8.4 Motion to Approve May 2016 Bills for Payment in the Amount of \$185,545.02 and Acknowledge Deposit Exhibits for April 2016, May 2016 in the Amount of \$223,239.05 (Pg. 17)**
  - 8.5 Motion to Approve the TIF Fund Bills Payable Report for May 2016 in the Amount of \$11,699.78 and Acknowledge TIF Fund Monthly Financial Reports for April 2016**
  - 8.6 Motion to Approve the Treasurer's Report for April 2016 and Place on File**

**Agenda**  
**Regular Board Meeting**  
**May 25, 2016**  
**Page 2**

**Public Affairs, Chairman Jader**

**Public Works, Chairman Wagener**

- 8.7 Motion to Accept and Approve Proposal for Signature from RHMG Letter Dated 5.23.16 for Engineering Services for Rockland Rd Sewer Extension not to exceed fee limit of \$5,878 (Pg. 35)
- 8.8 Motion to Approve Reduction in Escrow Amount for 1047 Benson Lane to \$500 Re: Crest Road Drainage Improvements (Pg. 39)
- 8.9 Motion to Approve Hey & Associates Invoice 13-0031-5131 in the Amount of \$2,500 for Prescribed Burn (Pg. 41)
- 8.10 Motion to Renew Hey & Associates Contract for 3 years (2016, 2017, 2018) for Vegetation Management Services at Various Projects within the Village for the Total Cost of \$14,250 (Pg. 43)
- 8.11 City of Waukegan Letter Dated April 28, 2016/Received May 18, 2016 Re: Water Rate Increase Effective May 1, 2016 (Pg. 47)

**Streets and Roads, Chairman Sugrue**

- 8.12 Motion to Approve Midwest Snow Solutions Final Payment in the Amount of \$23,033.33 for Snowplowing/Salting

**9.0 Village Attorney**

**10.0 Village Administrator**

**11.0 Ordinances For Passage/Proclamations/Resolutions for Adoption—Last Ord. Passed 2016-O-05 and Resolutions 2016-R-00**

**12.0 Old Business**

**13.0 Unfinished Business**

- 13.1 Lake County Amended Sewer Service Agreement
- 13.2 Commercial Franchise

**14.0 New Business**

- 14.1 Bike Lake County News Release (Pg. 49)
- 14.2 Lake County ANHMP Plan Update Process (Pg. 53)
- 14.3 LCML 2016 Golf Outing (Pg. 57)

**15.0 Adjourn**

The Village of Green Oaks is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting or who have questions regarding the accessibility of the meeting or the facilities are required to contact Village Administrator Denise Kafkis at (847) 362-5363 promptly to allow the Village to make reasonable accommodations for those persons.

**MINUTES OF THE REGULAR BOARD MEETING OF THE VILLAGE OF GREEN OAKS, LAKE COUNTY, ILLINOIS HELD WEDNESDAY, MAY 25, 2016, IN THE MEETING ROOM OF THE VILLAGE HALL AT 2020 O'PLAINE ROAD IN THE VILLAGE.**

**ROLL CALL**

The following **Board Members** were present at 7:30 p.m. President Bernard Wysocki, Trustees Richard Glogovsky, Gwen Jader, Pam Milroy, Bryan Muskat, Dan Sugrue. **Absent:** Trustee John Wagener. **Other Officials present:** Village Attorney Rudolph Magna, Village Administrator Denise Kafkis. There were no visitors present.

Denise Kafkis gave the Prayer.

President Wysocki led the Pledge of Allegiance.

**NON AGENDA ITEMS AND VISITORS**

Todd Morgan/Lake Forest Sportsman's Club is withdrawing his application.

**APPROVAL OF MINUTES**

**MOTION:** Trustee Muskat moved the Board approve the Minutes of the Regular Board Meeting Held April 27, 2016 and Place on File. Seconded by Trustee Jader. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Muskat, Sugrue. NAY: None. Motion carried.

**VILLAGE PRESIDENT**

President Wysocki Attended the GLMV Annual "Ask the Mayors" Luncheon on Tuesday May 24, 2016.

The Strategic Planning Meeting for Saturday, June 4, 2016 from 7:30 am until 12:00 pm was discussed for information regarding plans and numbers to be given to the Village Administrator.

The Libertyville Proposed Electronics Wasted Recycling Initiative Starting June 4, 2016 through the end of November 2016 was discussed. The Village is not interested in this initiative and is in the process of negotiating our own contract.

**Page Two – Minutes of the Regular Board Meeting on May 25, 2016**

The Residence at 1350 St. Mary's Road was discussed with regard to amended covenants.

**STANDING COMMITTEE REPORTS:**

**ANNEXATION, PLANNING AND ZONING – CHAIRMAN MUSKAT**

**MOTION:** Trustee Muskat moved the Board Accept and Approve Proposal for Signature from RHMG letter dated 4-28-16 for Engineering Services for the Preparation of Conceptual Exhibits/Baker Road Reconstruction not to exceed fee limit of \$11,600. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Muskat, Sugrue. NAY: None. ABSENT: Trustee Wagener. Motion carried.

**MOTION:** Trustee Muskat moved the Board Approve David Eubanks Ecological Consultation/Invoice #6 in the Amount of \$780 for Prescribed Burn and Trail Work at Reigate Woods. Seconded by Trustee Milroy. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Muskat, Sugrue. NAY: None. ABSENT: Trustee Wagener. Motion carried.

**BUILDING – CHAIRMAN GLOGOVSKY**

**MOTION:** Trustee Glogovsky moved the Board approve payment to Cedar Roofing Company, LLC in the amount of \$3,125 for Installation of Gutters and Downspouts for the Village Hall. Seconded by Trustee Sugrue. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Muskat, Sugrue. NAY: None. ABSENT: Trustee Wagener. Motion carried.

**FINANCE – CHAIRMAN MILROY**

**MOTION:** Trustee Milroy moved the Board Approve May 2016 Bills for Payment in the amount of \$185,545.02 and acknowledge deposit exhibits for April 2016, May 2016 in the amount of \$223,239.05. Seconded by Trustee Sugrue. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Muskat, Sugrue. NAY: None. ABSENT: Trustee Wagener. Motion carried.

**MOTION:** Trustee Milroy moved the Board approve TIF Fund Bills Payable Report for May 2016 in the amount of \$11,699.78 and Acknowledge TIF Fund Monthly Financial Reports for April 2016. Seconded by Trustee Jader. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Muskat, Sugrue. NAY: None. ABSENT: Trustee Wagener. Motion carried.

## **Page Three – Minutes of the Regular Board Meeting on May 25, 2016**

**MOTION:** Trustee Milroy moved the Board Approve the Treasurers Report for April 2016 and Place on File. Seconded by Trustee Sugrue. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Muskat, Sugrue. NAY: None. ABSENT: Trustee Wagener. Motion carried.

### **PUBLIC WORKS – CHAIRMAN WAGENER**

**MOTION:** Trustee Milroy moved the Board Accept and Approve Proposal for Signature from RHMG letter dated 5-23-16 for Engineering Services for Rockland Road Sewer Extension no to exceed fee limit of \$5,878. Seconded by Trustee Sugrue. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Muskat, Sugrue. NAY: None. ABSENT: Trustee Wagener. Motion carried.

**MOTION:** Trustee Muskat moved the Board Approve Reduction in Escrow Amount for 1047 Benson Lane to \$500 Re: Crest Road Drainage Improvements. Seconded by Trustee Jader. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Muskat, Sugrue. NAY: None. ABSENT: Trustee Wagener. Motion carried.

**MOTION:** Trustee Glogovsky moved the Board Approve Hey & Associates Invoice 13-0031-5131 in the Amount of \$2,500 for Prescribed Burn. Seconded by Trustee Milroy. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Muskat, Sugrue. NAY: None. ABSENT: Trustee Wagener. Motion carried.

The City of Waukegan letter dated April 28, 2016/ Received May 18, 2016 re: Water Rate Increase Effective May 1, 2016 was given for information and is in Committee.

### **STREETS AND ROADS – CHAIRMAN SUGRUE**

**MOTION:** Trustee Sugrue moved the Board Approve Midwest Snow Solutions Final Payment in the Amount of \$23,033.33 for Snowplowing /Salting. Seconded by Trustee Muskat. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Muskat, Sugrue. NAY: None. ABSENT: Trustee Wagener. Motion carried.

### **VILLAGE ATTORNEY**

The Prevailing Wage Ordinance will be discussed at the next month's meeting.

Attorney Magna reported that the TIF Working Group met with representatives of Inland regarding their concept plans for the development of the property at the

**Page Four – Minutes of the Regular Board Meeting on May 25, 2016**

northwest quadrant of the intersection of Rte. 176 and Bradley Road. Inland is finalizing its proposed development plan for a mixed use development. No zoning petition has yet been filed but is expected soon. For the first time Inland mentioned that it may need to seek some TIF assistance for the roadway improvements necessary to serve the development. If Inland seeks TIF assistance there may be an opportunity to obtain some contribution from Inland to help offset the Village's 10% contribution to the TIF Incremental Revenue Fund. The ball is in Inland's Court and the Working Group is waiting for more detailed plans.

Attorney Magna reported that the Sheridan/Hilltop proposed Final Plat of Subdivision will be before the Plan commission on June 8. Bill Rickert was advised that the City of North Chicago has approved the Atkinson Road access for the subdivision. This approval was required as a condition of the subdivision approval and it was a meaningful and positive step forward by obtaining the access permit from North Chicago.

The County Board approved the Water program. This allows Hilltop to get water.

**VILLAGE ADMINISTRATOR**

Total bills paid for the month of May is \$214,983.35.

**UNFINISHED BUSINESS**

The following were given for information:

Lake County Amended Sewer Service Agreement.

Commercial Franchise

**NEW BUSINESS**

The Following were given for information:

Bike Lake County News Release.

Lake County ANHMP Plan Update Process.

LCML 2016 Golf Outing.

**MOTION:** Trustee Muskat moved the Board Cancel the First Wednesday Meeting in April. Seconded by Trustee Jader. Voice Vote: "ALL AYE". Motion carried.

**Page Five – Minutes of the Regular Board Meeting on May 25, 2016**

**ADJOURN**

**MOTION:** Trustee Muskat moved the Board adjourn this meeting at 7:50 p.m.  
Seconded by Trustee Jader. Voice Vote: "ALL AYE.". Motion carried.

Approved: June 22, 2016

Clare Michelotti

Clare Michelotti- Village Clerk