

AGENDA
REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
WEDNESDAY, JANUARY 27, 2016
2020 O'PLAINE ROAD
7:30 P.M.

- 1.0 Call to Order**
- 2.0 Prayer**
- 3.0 Pledge of Allegiance**
- 4.0 Roll Call**
- 5.0 Non Agenda Items and Visitors**
The Village President and Board of Trustees Allocate Fifteen (15) Minutes At This Time for those Individuals Who Would like the Opportunity to Address the Village
- 6.0 Approve the Minutes of the Regular Board Meeting Held on December 16, 2015 and Place On File** (Pg.1)
- 7.0 Village President**
 - 7.1 Meeting with Mr. Penn on 1.27.16 Re: 3 Way Stop Signs/Frontage Road Condition**
 - 7.2 Motion to Approve an Agreement for TIF Administrator Services Between The Village of Green Oaks, Illinois and Marabella Associates, Inc. from February 1, 2016 to April 30, 2017** (Pg.5)
 - 7.3 Watershed Development Ordinance Passage on February 24, 2016 Regular Board Meeting** (Pg.13)
- 8.0 Committees:**
 - Annexation, Planning and Zoning, Chairman Muskat**
 - 8.1 Motion to Approve Village Attorney's Recommendation to Include Language As Condition of Temporary Sign Permit as Stated in Email Dated 1/4/16** (Pg.19)
 - 8.2 Motion to Approve Green Oaks Spectrum Sign Request #010416 as Illustrated in Email Dated 1/14/16** (Pg.21)
 - 8.3 Motion to Approve Signarama Rider Dated 1/8/15 for Green Oaks Spectrum Sign** (Pg.23)
 - 8.4 Motion to Refer to Plan Commission Zoning Request Re: Megan Murray/Bleck Property located on Guerin Road/35 Acres**
 - 8.5 Motion to Refer to Plan Commission Zoning Request Re: Property Located at 1240 Woodfield Lane**
 - Building, Chairman Glogovsky**
 - 8.6 Green Oaks Code Analysis/Development Stage of Building Code Amendment**
 - Finance, Chairman Milroy**
 - 8.7 Motion to Approve January 2016 Bills for Payment in the Amount of \$158,567.13 And Acknowledge Deposit Exhibits for December 2015 January 2016 in the Amount of \$252,689.61** (Pg.25)
 - 8.8 Motion to Approve the TIF Fund Bills Payable Report for January 2016 in the Amount of \$10,461.29 and Acknowledge TIF Fund Monthly Financial Report for December 2015** (Pg.41) (Pg.42)
 - 8.9 TIF Revenue and Expense Summary Reports for December 2015** (Pg.43)
 - 8.10 Motion to Approve the Treasurer's Report for December 2015 and Place on File**

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Finance (Continued)

- 8.11 Motion to Approve Lake County Municipal League Dues/2016-2017 in the Amount of \$795.54 (Pg.45)
- 8.12 Motion to Approve Payment to "Forward Space, LLC" In The Amount of \$8632.02 as its Share Due of the Sales Taxes Generated In The First 8 Months of 2015 Under Its Sales Tax Sharing Agreement With The Village (Pg.47)
- 8.13 Motion to Approve Payment to Illinois Municipal League for 2016 Membership Dues in the Amount of \$450 (Pg.51)

Public Affairs, Chairman Jader

- 8.14 Motion to Approve Revised Fee for Service Agreement and Animal Care and Control Fee Schedule from The Lake County Health Department and Community Health Center Letter Dated January 11, 2016 (Pg.53)
- 8.15 Newsletter Update

Public Works, Chairman Wagener

Streets and Roads, Chairman Sugrue

9.0 Village Attorney

- 9.1 Update: Sales Tax Sharing Agreement/Harley Davidson (Pg.59)

10.0 Village Administrator

- 10.1 GLMV 2016 Annual Membership Recognition Dinner/Attendance (Pg.61)
- 10.2 Total Amount of Invoices Paid in January 2016 was \$168,254.69

11.0 Ordinances For Passage/Proclamations/Resolutions for Adoption—Last Ord. Passed 2016-O-00 and Resolutions 2016-R-00

- 11.1 Motion to Approve Ordinance 2016-0-01 Amending Chapter 10-2-4(F) Title 10 of The Green Oaks Village Code Entitled "Classes of License" (Pg.63)

12.0 Old Business

13.0 Unfinished Business

- 13.1 Lake County Amended Sewer Service Agreement
- 13.2 Commercial Franchise
- 13.3 First Right of Refusal Letter/1961 Buckley Road

14.0 New Business

- 14.1 Reminder: Lake County Municipal League Legislative Breakfast February 6, 2016

15.0 Executive Session/Probable Litigation

16.0 Adjourn

The Village of Green Oaks is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting or who have questions regarding the accessibility of the meeting or the facilities are required to contact Village Administrator Denise Kafkis at (847) 362-5363 promptly to allow the Village to make reasonable accommodations for those persons.

**MINUTES OF THE REGULAR BOARD MEETING OF THE VILLAGE OF GREEN OAKS,
LAKE COUNTY, ILLINOIS HELD WEDNESDAY, JANUARY 27, 2016, IN THE
MEETING ROOM OF THE VILLAGE HALL AT 2020 O'PLAINE ROAD IN THE
VILLAGE.**

ROLL CALL

The following **Board Members** were present at 7:30 p.m. President Bernard Wysocki, Trustees Richard Glogovsky, Gwen Jader, Pam Milroy, Bryan Muskat, Dan Sugrue, John Wagener (7:32p.m.). **Other Officials present:** Village Administrator Elaine Palmer, Village Attorney Rudolph Magna. There were no visitors present.

Village Administrator Elaine Palmer gave the Prayer.

President Wysocki led the Pledge of Allegiance.

APPROVAL OF MINUTES

MOTION: Trustee Muskat moved the Board approve the Minutes of the Regular Board Meeting Held December 16, 2015 and Place on File. Seconded by Trustee Jader. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

VILLAGE PRESIDENT

The Village President and Trustee Sugrue met with Mr. Penn on 1/27/16 re: 3 Way Stop Signs/ Frontage Road Condition. This issue is in Streets and Roads committee for possible Ordinance passage in February.

MOTION: Trustee Glogovsky moved the Board Approve an Agreement for TIF Administrator Services Between The Village of Green Oaks, Illinois and Marabella Associates, Inc. from February 1, 2016 to April 30, 2017. Seconded by Trustee Wagener. **Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Muskat, Sugrue, Wagener.** NAY: None. Motion carried.

MOTION: Trustee Sugrue moved the Board Approve Cancellation of the February 3rd Committee Meeting of the Whole. Seconded by Trustee Milroy. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

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The Watershed Development Ordinance Passage on February 24, 2016 at the Regular Board Meeting was discussed.

STANDING COMMITTEE REPORTS:

ANNEXATION, PLANNING AND ZONING – CHAIRMAN MUSKAT

MOTION: Trustee Muskat moved the Board Approve Village Attorney's Recommendation to Include Language As Condition of Temporary Sign Permit as Stated in Email Dated 1/4/16. Seconded by Trustee Jader. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

MOTION: Trustee Muskat moved the Board Approve Green Oaks Spectrum Sign Request #010416 as Illustrated in Email dated 1/14/16. Seconded by Trustee Glogovsky. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

MOTION: Trustee Muskat moved the Board Approve Signarama Rider Dated 1/8/15 for Green Oaks Spectrum Sign. Seconded by Trustee Wagener. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

MOTION: Trustee Muskat moved the Board Approve Motion to Refer to Plan Commission Zoning Request Re: Megan Murray/Bleck Property Located on Guerin Road/35 Acres. Seconded by Trustee Milroy. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

MOTION: Trustee Muskat moved the Board Approve Motion to Refer to Plan Commission Zoning Request Re: Property Located at 1240 Woodfield Lane. Seconded by Trustee Sugrue. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

BUILDING – CHAIRMAN GLOGOVSKY

There was discussion regarding Green Oaks Code Analysis/Development Stage of Building Code Amendment. There was discussion about moving forward to get an Ordinance prepared.

FINANCE – CHAIRMAN MILROY

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MOTION: Trustee Milroy moved the Board Approve January 2016 Bills for Payment in the amount of \$158,567.13 and acknowledge exhibits for December 2015 and January 2016 in the amount of \$252,689.61. Seconded by Trustee Sugrue. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

MOTION: Trustee Milroy moved the Board approve TIF Fund Bills Payable Report for January 2016 in the amount of \$10,461.29. Seconded by Trustee Wagener. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

The Board received the TIF Revenue and Expense Summary Reports for December 2015.

MOTION: Trustee Milroy moved the Board Approve the Treasurers Report for December 2015 and Place on File. Seconded by Trustee Glogovsky. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

MOTION: Trustee Milroy moved the Board Approve Lake County Municipal League Dues 2016/2017 in the Amount of \$795.54. Seconded by Trustee Jader. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

MOTION: Trustee Milroy moved the Board Approve Payment to "Forward Space, LLC" in the Amount of \$8,632.02 as its Share Due of the Sales Taxes Generated in the First 8 Months of 2015 Under its Sales Tax Sharing Agreement With the Village. Seconded by Trustee Muskat. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

MOTION: Trustee Milroy moved the Board Approve Payment to Illinois Municipal League for 2016 Membership Dues in the Amount of \$450.00. Seconded by Trustee Sugrue. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

PUBLIC AFFAIRS – CHAIRMAN JADER

MOTION: Trustee Jader moved the Board Approve Revised Fee For Service Agreement and Animal Care and Control Fee Schedule from The Lake County

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Health Department and Community Health Center Letter Dated January 11, 2016. Seconded by Trustee Milroy. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

There was discussion regarding the Newsletter and a general update.

PUBLIC WORKS – CHAIRMAN WAGENER

STREETS AND ROADS – CHAIRMAN SUGRUE

VILLAGE ATTORNEY

Attorney Magna commented that there is no Sales Tax Sharing due. Nothing to be paid at this time.

VILLAGE ADMINISTRATOR

The GLMV 2016 Annual Membership Recognition Dinner was mentioned and who would attend was discussed.

Total Amount of Invoices Paid in January 2016 was \$168,254.69.

ORDINANCES / PROCLAMATIONS/RESOLUTIONS

MOTION: Trustee Muskat moved the Board Approve Ordinance 2016-O-01, an Ordinance Amending Chapter 10-2-4(F) Title 10 of The Green Oaks Village Code Entitled “Classes of License”. Seconded by Trustee Jader. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

UNFINISHED BUSINESS

The Following were given for information:

The Lake County Amended Sewer Service Agreement

The Commercial Franchise Ordinance.

First Right of Refusal Letter/1961 Buckley Road

NEW BUSINESS

The Following were given for information:

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Reminder: Lake County Municipal League Legislative Breakfast February 6, 2016.

MOTION: Trustee Glogovsky moved the Board go into Executive Session to Discuss Probable Litigation at 8:15. Seconded by Trustee Wagener. Roll call vote: AYE: Trustees Glogovsky, Jader, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

The Board came out of Executive Session at 8:31 p.m.

ADJOURN:

MOTION: Trustee Glogovsky moved the Board Adjourn at 8:31 p.m. Seconded by Trustee Milroy. Voice Vote: "ALL AYE". NAY: None. Motion carried.

Approved: February 24, 2016

Clare Michelotti
Clare Michelotti- Village Clerk