



# Village of Green Oaks

2020 O'Plaine Road • Green Oaks, IL 60048 • (847)362-5363 • Fax (847)362-5375

**VILLAGE OF GREEN OAKS  
VILLAGE BOARD OF TRUSTEES  
RE-SCHEDULED REGULAR BOARD MEETING**

**WEDNESDAY, DECEMBER 20, 2017**

**7:30 p.m.**

**Village Hall Board Room  
2020 O'Plaine Road**

## **AGENDA**

**1.0 Call to Order**

**2.0 Prayer**

**3.0 Pledge of Allegiance**

**4.0 Roll Call**

**5.0 Non Agenda Items and Visitors**

**The Village President and Board of Trustees Allocate Fifteen (15) Minutes At This Time for Those Individuals Who Would like the Opportunity To Address The Village Board**

**6.0 Approve the Minutes of the Regular Board Meeting Held on November 15, 2017, the Minutes of the Committee of the Whole Meeting May 17, 2017 Date and Place on File**

(Pg.1)

**7.0 Village President**

7.1 Update: Village Holiday Hours

**8.0 Committees:**

**Annexation, Planning and Zoning, Chairman Muskat**

8.1 Motion to Accept Plan Commission Findings of Fact Favorable Recommendation on the proposed Text Amendment to Title 8 of the Village Code to Amend Section 8-7A-4 of the Zoning Ordinance of the Village of Green Oaks Entitled "Principal Permitted Uses" to add to the Existing Listed permitted "Off Site Temporary Construction Signs, Subject to the Provisions of the Village Sign Regulations" and to Amend Section 8-7A-8 of the Zoning Ordinance of the Village of Green Oaks Entitled "Special Uses" to Add Letter A., Number 2.a. and a New Number 15 (Pg.7)

8.2 Update: TIF Committee Meeting Wednesday, December 20, 2017 (Pg.11)

8.3 Motion to Approve Proposal Dated July 31, 2017 from Village Planner RCCAI to Review and Create Consistency of the Zoning Ordinances in Chapter 7 Office, Business And Industrial Districts/Split the Cost for the Three Phase Project 50/50 Between The General Corporate Fund and the TIF Increment Fund with the First Phase in the Amount Not to Exceed \$19,000 (Pg.15)

8.4 Motion to Approve David M. Eubanks Environmental Consulting Invoice No#1112217 in the Amount of \$820 for Professional Stewardship Services for the Dennis Dorsey (Pg.)

**Annexation, Planning and Zoning, Chairman Muskat ~ (Continued)**

- 8.5 Motion to authorize the Chairman Muskat of the TIF Committee to Commence Negotiations for the Purchase of Property Located at 13640 Rockland Road, Green Oaks and to Designate such Negotiations and Costs directly related thereto a Project Conforming to the Master Redevelopment Plan for the Rondout Redevelopment Area and also to Authorize Chairman Muskat to Obtain an AAI Phase I Environmental Site Assessment Report from a Qualified Site Assessment Firm (Pg.21)
- 8.6 Motion to Approve Village Engineer RHMG Letter Dated November 28, 2017 for Proposed Engineering Services TIF District Sanitary Sewer Televising and Preliminary Engineering and Preparation of Bid Documents in the Amount Not to Exceed \$18,500 (Pg.33)
- 8.7 Motion to Accept the FY2017 Annual Tax Increment Finance Report to the Illinois Comptroller's Office upon receipt (Pg.37)
- 8.8 Motion to Approve Forestry Suppliers, Inc. Quote No.# 179027-00 for Supplies Needed for the Dennis Dorsey Conservation Area in the Amount Not to Exceed \$559.57 (Pg.71)

**Building, Chairman Glogovsky**

- 8.9 Motion to Approve Shelving.Com Order No#125506 in the Amount Not to Exceed \$165.02 for Additional Shelving Required for Building Department File Storage(Pg.75)
- 8.10 Update: Building Department Code/Permit Schedule Fee Update

**Finance, Chairman Milroy**

- 8.11 Motion to Approve December 2017 Bills for Payment in the Amount of \$346,036.94 and Acknowledge Deposit Exhibits for November 2017, December 2017 in the Amount of \$217,582.77 (Pg.77)
- 8.12 Motion to Approve the December 2017 TIF Fund Bills for Payment in the Amount of \$16,614.37 (Pg.91)
- 8.13 Acknowledge Expenditure and Revenue Reports for November 2017 (Pg.93)
- 8.14 Motion to Approve Payment to Forward Space, LLC in the Amount of \$64,605.25 for the 2<sup>nd</sup> Tri-annual Sales Taxes (May-August 2017) Per the Terms of the 2009 Sales Tax Sharing Agreement (Pg.101)
- 8.15 Motion to Approve 10% TIF Contribution in the Amount of \$17,133 for TY 2016 Estimated Extension Amount of \$171,324.43 (Pg.105)

**Public Affairs, Chairman Furlong**

- 8.16 Lake County Sheriff Special Detail Agreement (Pg.111)

**Public Works, Chairman Wagener**

- 8.17 Motion to Approve Hey and Associates Invoice 16-0078-7794 in the Amount of \$1,000 for Professional Services from October 1 thru October 31, 2017 (Pg.131)
- 8.18 Motion to Approve Proposal for Engineering Services for Dennis Dorsey Conservation Area Trail Modifications in the Amount Not to Exceed \$3,483 per Village Engineer RHMG Letter Dated December 5, 2017 (Pg.133)

**Streets and Roads, Chairman Sugrue**

8.19 Motion to Approve Authorization of Changes to Change Order No. 1 – Final Balancing for the 2017 MFT Street Maintenance Program (Pg.137)

8.20 Motion to Approve Payment of Final Pay Request No. 2 to Schroeder Asphalt Services in the amount of \$28,216.60 for the 2017 MFT Street Maintenance Program per Village Engineer RHMG Recommendation Letter Dated November 28, 2017 (Pg.139)

**9.0 Village Engineer**

9.1 Status Report for November 2017 (Pg.141)

9.2 Update: Village of Green Oaks Community Certification Documentation for Project No. 21805000 (Pg.143)

**10.0 Village Attorney**

**11.0 Village Administrator**

11.1 Update: Post Time Sports Bar and Grille/Arlington 1% Handle Monthly Reimbursement for November 2017 in the Amount of \$5,566.41 (Pg.145)

**12.0 Ordinances For Passage/Proclamations/Resolutions for Adoption—Last Ord. Passed 2017-O-015 and Resolutions 2017-R-06**

12.1 An Ordinance Abating the \$179,800.00 Tax Heretofore Levied for Tax Levy Year 2017 to Pay Debt Service on \$1,780,000. General Obligation Refunding Bonds, Series 2014, of the Village of Green Oaks, Lake County Illinois; Atkinson Road Improvements (Pg.149)

**13.0 Old Business**

**14.0 Unfinished Business**

**15.0 New Business**

**16.0 Adjourn**

The Village of Green Oaks is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting or who have questions regarding the accessibility of the meeting or the facilities are required to contact Village Administrator Denise Kafkis at (847) 362-5363 promptly to allow the Village to make reasonable accommodations for those persons.

**MINUTES OF THE REGULAR BOARD MEETING OF THE VILLAGE OF GREEN OAKS, LAKE COUNTY, ILLINOIS HELD WEDNESDAY, DECEMBER 20, 2018, IN THE MEETING ROOM OF THE VILLAGE HALL AT 2020 O'PLAINE ROAD IN THE VILLAGE.**

**ROLL CALL**

President Bernard Wysocki, Trustees Peter Furlong, Richard Glogovsky, Pam Milroy, Bryan Muskat, Dan Sugrue, John Wagener. Other Officials present: Village Attorney Rudolph Magna, Village Administrator Denise Kafkis.

Village Administrator Kafkis led the Prayer.

Trustee Wagener led the Pledge of Allegiance.

**NON AGENDA ITEMS AND VISITORS**

**APPROVAL OF MINUTES**

**MOTION:** Trustee Muskat moved the Board approve the Minutes of the Regular Board Meeting Held on November 15, 2017 and The Committee of the Whole Meeting May 17, 2017 and Place on File. Seconded by Trustee Furlong. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

**VILLAGE PRESIDENT**

The Village Holiday Hours were discussed.

**STANDING COMMITTEE REPORTS:**

**ANNEXATION, PLANNING AND ZONING - CHAIRMAN MUSKAT**

**MOTION:** Trustee Muskat moved the Board Accept Plan Commission Findings of Fact Favorable Recommendation on the proposed Text Amendment to Title 8 of the Village Code to Amend Section 8-7A-4 of the Zoning Ordinance of the Village of Green Oaks Entitled "Principal Permitted Uses" to add to the Existing Listed permitted "Off Site Temporary Construction Signs, Subject to the Provisions of the Village Sign Regulations" and to Amend Section 8-7A-8 of the Zoning Ordinance of the Village of Green Oaks Entitled "Special Uses" to Add Letter A, Number 2.a. And a New Number 15. Seconded by Trustee Glogovsky. Roll call vote: AYE:

**Page Two – Minutes of the Regular Board Meeting on Dec. 20, 2017**

Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None.  
Motion carried.

An update was given regarding TIF Committee Meeting Wednesday, December 20, 2017.

**Motion:** Trustee Muskat moved the Board Approve Proposal Dated July 31, 2017 from Village Planner RCCAI to Review and Create Consistency of the Zoning Ordinances in Chapter 7 Office, Business and Industrial Districts/Split the Cost for the Three Phase Project 50/50 Between The General Corporate Fund and the TIF Increment Fund with the First Phase in the Amount Not to Exceed \$19,000. Seconded by Trustee Wagener. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

**MOTION:** Trustee Muskat moved the Board Approve David M. Eubanks Environmental Consulting Invoice #1112217 in the Amount of \$820 for Professional Stewardship Services for the Dennis Dorsey Conservation Area. Seconded by Trustee Sugrue. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

**MOTION:** Trustee Muskat moved the Board Authorize the Chairman Muskat of the TIF Committee to Commence Negotiations for the Purchase of Property Located at 13640 Rockland Road, Green Oaks and to Designate such Negotiations and Costs directly related thereto a Project Conforming to the Master Redevelopment Plan for the Rondout Redevelopment Area and also to Authorize Chairman Muskat to Obtain an AAI Phase I Environmental Site Assessment Report from a Qualified Site Assessment Firm. Seconded by Trustee Sugrue. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

**MOTION:** Trustee Muskat moved the Board Approve Village Engineer RHMG Letter Dated November 28, 2017 for Proposed Engineering Services TIF District Sanitary Sewer Televising and Preliminary Engineering and Preparation of Bid Documents in the Amount Not to Exceed \$18,500. Seconded by Trustee Furlong. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

**Page Three – Minutes of the Regular Board Meeting on Dec. 20, 2017**

**MOTION:** Trustee Muskat moved the Board Accept the FY2017 Annual Tax Increment Finance Report to the Illinois Comptroller's Office upon receipt. Seconded by Trustee Glogovsky. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

**MOTION:** Trustee Muskat moved the Board Approve Forestry Suppliers, Inc. Quote #179027-00 for Supplies Needed for the Dennis Dorsey Conservation Area in the Amount not to exceed \$559.57. Seconded by Trustee Wagener. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

**BUILDING – CHAIRMAN GLOGOVSKY**

**MOTION:** Trustee Glogovsky moved the Board Approve Shelving.Com Order #125506 in the Amount Not to Exceed \$165.02 for Additional Shelving Required for Building Department File Storage. Seconded by Trustee Milroy. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

**FINANCE – CHAIRMAN MILROY**

**MOTION:** Trustee Milroy moved the Board Approve December 2017 Bills for Payment in the amount of \$346,036.94 and acknowledge deposit exhibits for November 2017, December 2017 in the Amount of \$217,582.77. Seconded by Trustee Sugrue. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

**MOTION:** Trustee Milroy moved the Board approve the December 2017 TIF Fund Bills Payable Report in the Amount of \$16,614.37. Seconded by Trustee Furlong. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

Acknowledge Expenditure and Revenue Reports for November 2017.

**MOTION:** Trustee Milroy moved the Board Approve Payment two Forward Space, LLC in the Amount of \$64,605.25 for the 2<sup>nd</sup> Tri-Annual Sales Taxes (May-August 2017) per the terms of the 2009 Sales Tax Sharing Agreement. Seconded by Trustee Muskat. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

**Page Four – Minutes of the Regular Board Meeting on Dec.20, 2017**

**MOTION:** Trustee Milroy moved the Board Approve 10% TIF Contribution in the amount of \$17,133.00 for TY 2016 Estimated Extension Amount of \$171,324.43. Seconded by Trustee Wagener. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

**PUBLIC AFFAIRS – CHAIRMAN FURLONG**

The Lake County Sheriff Special Detail Agreement was discussed. A possible new contract was discussed.

**PUBLIC WORKS – CHAIRMAN WAGENER**

**MOTION:** Trustee Wagener moved the Board Approve Hey and Associates Invoice 16-0078-7794 in the amount of \$1,000 for Professional Services from October 1 thru October 31, 2017. Seconded by Trustee Glogovsky. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

**MOTION:** Trustee Wagener moved the Board Approve Proposal for Engineering Services for Dennis Dorsey Conservation Area Trail Modifications in the Amount Not to Exceed \$3,483.00 per Village Engineer RHMG Letter Dated December 5, 2017. Seconded by Trustee Milroy. Roll call vote:

**STREETS AND ROADS – CHAIRMAN SUGRUE**

**MOTION:** Trustee Sugrue moved the Board Approve Authorization of Changes, a deduction of \$12,291.00 to Change Order #1 – Final Balancing for the 2017 MFT Street Maintenance Program. Seconded by Trustee Furlong. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

**MOTION:** Trustee Sugrue moved the Board Approve Payment of Final Pay Request #2 to Schroeder Asphalt Services in the amount of \$28,216.60 for the 2017 MFT Street Maintenance Program per Village Engineer RHMG Recommendation Letter Dated November 28, 2017.

**VILLAGE ENGINEER**

The Status Report for November 2017 was given.

**Page Five – Minutes of the Regular Board Meeting on Dec. 20, 2017**

An Update was given regarding the Village of Green Oaks Community Certification Documentation for Project # 21805000.

**MOTION:** Trustee Wagener moved the Board Direct the Village Attorney to take Appropriate Actions on Truck City regarding Violations and Damages. Seconded by Trustee Milroy. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

**VILLAGE ATTORNEY**

No Report.

**VILLAGE ADMINISTRATOR**

Total bills paid for the month of December is \$457,976.81.

An Update regarding the Post Time Sports Bar and Grille/Arlington 1% Handle Monthly Reimbursement for November 2017 in the Amount of \$5,566.41 was given for information.

**ORDINANCES FOR PASSAGE/PROCLAMATIONS/RESOLUTIONS FOR ADOPTION**

**MOTION:** Trustee Sugrue moved the Board Approve Ordinance #2017-O-16, an Ordinance Abating the \$179,800.00 Tax Heretofore Levied for Tax Levy Year 2017 to Pay Debt Service on \$1,780,000 General Obligation Refunding Bonds, Series 2014, of the Village of Green Oaks, Lake County Illinois: Atkinson Road Improvements. Seconded by Trustee Furlong. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

**ADJOURN:**

**MOTION:** Trustee Sugrue moved the Board Adjourn at 8:42 p.m. Seconded by Trustee Milroy. Voice Vote: " ALL AYE". Motion carried.

Approved: January 24, 2018

Clare Michelotti

Clare Michelotti – Village Clerk