

Posted October 26th, 2020 at 4 pm

**VILLAGE OF GREEN OAKS
VILLAGE BOARD OF TRUSTEES
REGULAR BOARD MEETING**

**Wednesday, October 28, 2020
7:30 p.m.**

**Village Hall Board Room
2020 O'Plaine Road
AGENDA**

1.0 Call to Order

2.0 Prayer

3.0 Pledge of Allegiance

4.0 Roll Call

5.0 Non Agenda Items and Visitors

The Village President and Board of Trustees Allocate Fifteen (15) Minutes at This Time for those Individuals Who Would like the Opportunity to Address the Village

To Join this Meeting from your Computer or Tablet do so by clicking on the Following Link:

<https://global.gotomeeting.com/join/180806717>

To Join this Meeting by using your Smartphone please dial the following Number Followed by the Access Code:

United States: [+1 \(224\)501-3412](tel:+12245013412) Access Code: 180-806-717

For Supported Devices, Tap a "One-Touch" Number below to join instantly

One-Touch: <tel:+12245013412,,180806717>

- 6.0** Approve Review the Minutes of the Regular Board Meeting Held September 23, 2020, the Minutes of the TIF Committee Meeting Held October 7, 2020, the Minutes of the Committee of the Whole Meeting Held October 7, 2020, the Minutes of the Committee of the Whole Meeting Held September 16, 2020, the Minutes of the Joint Review Board Meeting Held October 14, 2020 & Place on File (pg.1)

7.0 Village President

7.1 Update: Green Oaks Senior Living Sewer Service Charges

7.2 Meeting with Allison Sherman of OGS Friday, October 30th Re: Safety & Crosswalk at Intersection of St Mary's & Lexington Rds and at the Intersections at Lexington Rd & Churchill & Wickham Courts

7.3 Update: Village and TIF Comptroller Report Submittal

8.0 Committees:

Annexation, Planning & Zoning ~ Chairman Muskat

- 8.1** Motion to Approve Eubanks Environmental Invoice No 100720 For Route 176 Buckthorn Removal & Supplemental in the Amount Not to Exceed \$4,671.27 (pg.15)
- 8.2** Motion to Accept & Approve Native Restoration Services, Inc. Proposal for Phase 1 Site Restoration of the 2.7 Acre Site at 14450 W. Buckley Rd ~ Total Cost of Proposal Not to Exceed \$3,900 ~ *Breakdown of Costs (Mowing during the Fall 2020 is \$488 & Clearing during Winter Season 2020-2021 is \$3,412)* (pg.17)
- 8.3** Motion to Accept & Approve KBR Tree Service Proposal Dated October 1, 2020 in the Amount Not to Exceed a Total Amount of \$550.00 for Buckthorn Removal on West Side of Lake Kathryn is \$550 (pg.19)
- 8.4** Motion to Approve Eubanks Environmental to Trim Both Sides of Path of the Subdivisions of Reigate Woods & Equestrian Oaks Not to Exceed \$200

Building ~ Chairman Glogovsky

- 8.5** Motion to Accept & Approve Clean Entrance, Inc. Proposal Dated October 22, 2020 for Two (2) FC-48 Ionizers ~ One (1) Per HVAC Unit that Handles 1st Floor of Village Hall, Air Quality Testing & Labor ~ Total Cost of Proposal Not to Exceed \$3,529 ~ *Breakdown of Costs (Two (2) Units \$2,274 Air Quality Test (4) in total \$600 ~ Labor \$550)* (pg.20)
- 8.6** Motion to Approve J & R Lock & Safe Inc.~ Henning Brothers, Inc. Quote 413539 in the Amount Not to Exceed \$4,735.51 for Village Hall Security Locking System (pg.26)
- 8.7** Motion to Approve Total Paving & Brick Service Invoice No. 6076 Dated 9.29.20 for Village Hall Parking Lot in the Amount Not to Exceed \$2,350 (pg.27)

Finance ~ Chairwoman Milroy

- 8.8** Motion to Accept and Approve October 2020 Bills for Payment in the Amount of \$193,971.06 & Acknowledge Deposit Exhibits for September & October 2020 in the Amount of \$147,053.02 (pg.28)
- 8.9** Motion to Accept and Approve the October 2020 TIF Fund Bills for Payment in the Amount of \$21,480.13 (pg.36)
- 8.10** Acknowledge TIF Expenditure and Revenue Reports for September 2020 (pg.38)
- 8.11** Motion to Approve the Treasurer's Report for August 2020 and Place on File (pg.40)
- 8.12** Motion to Accept and Approve Village Auditors Eder, Casella & Co.'s Independent Accountant's Report Dated September 17, 2020 Re: Village of Green Oaks Audit & Tax Increment Finance (TIF) District for the Period May 1, 2019 to April 30, 2020 (pg.62)

Public Affairs ~ Chairman Furlong

- 8.13** Motion to Approve EJ & E Quiet Zone IGA ~ Green Oaks' Proportionate Share of the Amount Not to Exceed \$3,368 ~ The Total Contract Cost is \$47,300 (pg.63)
- 8.14** Motion GLMV 2021 Community Guide & Business Directory Quarter Page Fee in the Amount Not to Exceed \$595 (pg.82)

8.0 Committees ~ Continued

Public Works ~ Chairman Wagener

- 8.15** Motion to Approve Hey & Associates Invoice No. 19-0028-12454 Dated 10.12.20 in the Amount Not to Exceed \$1,800 for Vegetation Management (pg.88)
- 8.16** Motion to Accept & Approve Village Engineer RHMG Memo Dated 10.16.20 Re: Bid Recommendation of Award To Insituform Technologies in the Amount Not to Exceed \$98,903 for the TIF District Sanitary Sewer Lining Repairs (pg.89)
- 8.17** Motion to Approve Campanella & Sons, Inc. Invoice No 9794 Dated 9.30.20 in the Amount Not to Exceed \$6,356.23 for Installation of Berm on at 1941 Kenton Lane(pg.92)
- 8.18** Motion to Approve Water Meter Replacement Program Letter to Residents (pg.93)

Street & Roads ~ Chairman Sugrue

- 8.19** Motion to Accept and Approve Village Engineer RHMG Letter Dated October 19, 2020 Re: 2020 Road Improvement Project Pay Request No. 2 to Peter Baker & Sons, Co. in the Amount Not to Exceed \$292,082.76 (pg.94)

9.0 Village Attorney

- 9.1** Update: Reigate Woods Outlot A License Agreement (pg.108)

10.0 Village Administrator

**11.0 Ordinances for Passage ~ Proclamations & Resolutions for Adoption
Last Ordinance Passed ~ 2020-O-9 & Resolutions ~ 2020-R-6**

12.0 Old Business

13.0 New Business

- 13.1** Zoning Inquiry Re: 14710 West Rockland Road (pg.114)

14.0 Executive Session

- 14.1** Possible Land Acquisition ~ *For discussion pertaining to the purchase or lease of real property for the use of this public body, including for the purpose of discussing whether a particular parcel should be acquired as provided under 5 ILCS 120/2(c)(5).*

15.0 Unfinished Business

- 15.1** Lake County/Libertyville Sewer Agreement

16.0 Adjourn

The Village of Green Oaks is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting or who have questions regarding the accessibility of the meeting or the facilities are required to contact Village Administrator Denise Kafkis at (847) 362-5363 promptly to allow the Village to make reasonable accommodations for those persons.

MINUTES OF THE VILLAGE BOARD OF TRUSTEES REGULAR BOARD MEETING OF THE VILLAGE OF GREEN OAKS, LAKE COUNTY, ILLINOIS HELD WEDNESDAY, OCTOBER 28, 2020 IN THE MEETING ROOM OF THE VILLAGE HALL AT 2020 O'PLAINE ROAD IN THE VILLAGE, AND AT VIRTUAL LOCATIONS.

CALL TO ORDER:

ROLL CALL:

President Bernard Wysocki, Village Administrator Denise Kafkis, Caitlin Wagener, at the Village Hall. Also present: Trustees Peter Furlong, Rich Glogovsky, Pam Milroy, Bryan Muskat, Dan Sugrue, John Wagener, Al Maiden, Village Attorney Rudolph Magna, By Way of Virtual meeting.

Denise Kafkis led the Prayer.

President Wysocki led the Pledge of Allegiance.

NON AGENDA ITEMS AND VISITORS

APPROVAL OF MINUTES

MOTION: Trustee Sugrue moved the Board Approve the Minutes of the Regular Board Meeting Held September 23, 2020, the Minutes of the TIF Committee Meeting Held October 7, 2020, the Minutes of the Committee of the Whole Meeting Held September 16, 2020, the Minutes of the Joint Review Board Meeting Held October 14, 2020 and place on file. Seconded by Trustee Muskat. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

VILLAGE PRESIDENT

An Update was given regarding the Green Oaks Senior Living Sewer Service Charges, a check was received.

Page Two – Minutes of the Regular Board Meeting on Oct. 28, 2020

A Meeting is scheduled with Allison Sherman of OGS Friday, October 30th re: Safety & Crosswalk at Intersection of St. Mary's & Lexington Roads and at the Intersections at Lexington Rd & Churchill & Wickham Courts, crossing guard and another accident on O'Plaine Road.

An Update was given regarding the Village and the TIF Comptroller Report Submittal, accepted by the state.

STANDING COMMITTEE REPORTS:

ANNEXATION, PLANNING & ZONING – CHAIRMAN MUSKAT

MOTION: Trustee Muskat moved the Board Approve Eubanks Environmental Invoice # 100720 For Route 176 Buckthorn Removal & Supplemental in the Amount Not to Exceed \$4,671.27. Seconded by Trustee Wagener. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

MOTION: Trustee Muskat moved the Board Accept and Approve Native Restoration Services, Inc. Proposal for Phase 1 Site Restoration of the 2.7 Acre Site at 14450 W. Buckley Road. – Total Cost of Proposal Not to Exceed \$3,900 – Breakdown of Costs (Mowing during the Fall 2020 is \$488 & Clearing during Winter Season 2020-2021 is \$3,412). Seconded by Trustee Furlong. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

MOTION: Trustee Muskat moved the Board Accept and Approve KBR Tree Service Proposal Dated October 1, 2020 in the Amount Not to Exceed a Total Amount of \$550 for Buckthorn Removal on West Side of Lake Kathryn is \$550. Seconded by Trustee Glogovsky. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

MOTION: Trustee Muskat moved the Board Approve Eubanks Environmental to Trim Both Sides of Path of the Subdivisions of Reigate Woods & Equestrian Oaks Not to Exceed \$200. Seconded by Trustee Milroy. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

BUILDING – CHAIRMAN GLOGOVSKY

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MOTION: Trustee Glogovsky moved the Board Accept and Approve Clean Entrance Inc. Proposal Dated October 22, 2020 for Two FC - 48 Ionizers – (1) Per HVAC Unit that Handles 1st Floor of Village Hall, Air Quality Testing & Labor – Total Cost of Proposal Not to Exceed \$ \$3,529 – Breakdown of costs (Two Units \$2,274 Air Quality Test (4) in total \$600 – Labor \$550). Seconded by Trustee Sugrue. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

MOTION: Trustee Glogovsky moved the Board Approve J&R Lock & Safe Inc. – Henning Brothers, Inc. Quote 413539 in the Amount Not to Exceed \$4,735.51 for Village Hall Security Locking System. Seconded by Trustee Milroy. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

Trustee Glogovsky moved the Board Approve Total Paving & Brick Service Invoice # 6076 Dated 9-29-20 for Village Hall Parking Lot in the Amount Not to Exceed \$2,350. Seconded by Trustee Wagener. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

FINANCE – CHAIRMAN MILROY

MOTION: Trustee Milroy moved the Board Approve the October 2020 Bills for Payment in the Amount \$ 193,971.06 & Acknowledge Deposit Exhibits for September & October 2020 in the Amount of \$ 147,053.02. Seconded by Trustee Furlong. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

MOTION: Trustee Milroy moved the Board Accept and Approve the October 2020 TIF Fund Bills for Payment in the Amount of \$21,480.13. Seconded by Trustee Glogovsky. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

The TIF Expenditure and Revenue Reports for September 2020 were acknowledged.

MOTION: Trustee Milroy moved the Board Approve the Treasurer's Report for September 2020 and Place on File. Seconded by Trustee Sugrue. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

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MOTION: Trustee Milroy moved the Board Accept and Approve Village Auditors Eder, Casella & CO's Independent Accountant's Report Dated September 17, 2020 re: Village of Green Oaks Audit & Tax Increment Finance (TIF) District for the Period May 1, 2019 to April 30, 2020. Seconded by Trustee Muskat. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

PUBLIC AFFAIRS – CHAIRMAN FURLONG

MOTION: Trustee Furlong moved the Board Approve EJ & E Quiet Zone IGA – Green Oaks Proportionate Share of the Amount Not to Exceed \$3,368 – The Total Contract Cost is \$47,300. Seconded by Trustee Milroy. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

MOTION: Trustee Furlong moved the Board Approve GLMV 2021 Community Guide & Business Directory Quarter Page Fee in the Amount Not to Exceed \$595. Seconded by Trustee Glogovsky. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

PUBLIC WORKS – CHAIRMAN WAGENER

MOTION: Trustee Wagener moved the Board Approve Hey & Associates Invoice # 19-0028-12454 Dated 10-12-20 in the Amount Not to Exceed \$1,800 for Vegetation Management. Seconded by Trustee Furlong. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

MOTION: Trustee Wagener moved the Board Accept and Approve Village Engineer RHMG Email Dated 10-16-20 re: Bid Recommendation of Award To Insituform Technologies in the Amount Not to Exceed \$98,903 for the TIF District Sanitary Sewer Lining Repairs. Seconded by Trustee Muskat. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

MOTION: Trustee Wagener moved the Board Approve Campanella & Sons, Inc. Invoice # 9794 Dated 9-30-20 in the Amount Not to Exceed \$6,356.23 for Installation of Berm on at 1941 Kenton Lane. Seconded by Trustee Sugrue. Roll

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call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener.
NAY: None. Motion carried.

MOTION: Trustee Wagener moved the Board Approve Water Meter Replacement Program Letter to Residents. Seconded by Trustee Milroy. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

STREETS AND ROADS – CHAIRMAN SUGRUE

MOTION: Trustee Sugrue moved the Board Accept and Approve Village Engineer RHMG Letter Dated October 19, 2020 re: Road Improvement Project Pay Request #2 to Peter Baker & Sons, Co. in the Amount Not to Exceed \$292,082.76. Seconded by Trustee Wagener. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

VILLAGE ATTORNEY

The Village Attorney discussed the Reigate Woods Outlot A License Agreement and the HOA Obligation to maintain the Outlot.

VILLAGE ADMINISTRATOR

The Village Administrator stated that bills paid for the month of October were \$50,186.32.

ORDINANCES FOR PASSAGE/PROCLAMATIONS/RESOLUTIONS FOR ADOPTION – Last Ordinance Passed – 2020-O-9 & Resolutions – 2020-R-6

OLD BUSINESS

NEW BUSINESS

Zoning Inquiry re: 14710 West Rockland Road. This issue will be kept in Committee.

UNFINISHED BUSINESS

Lake County/Libertyville Sewer Agreement

EXECUTIVE SESSION

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MOTION: Trustee Sugrue moved the Board go into Executive Session at 8:15 to discuss Possible Land Acquisition – For discussion pertaining to the purchase or lease of real property for the use of this public body, including for the purpose of discussing whether a particular parcel should be acquired as provided under 5 ILCS 120/2(C)(5). Seconded by Trustee Muskat. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

The Board came out of Executive Session at 8:20 p.m.

Adjourn:

MOTION: Trustee Muskat Moved the Board Adjourn this meeting at 8:22 p.m. Seconded by Trustee Milroy. Voice Vote: "ALL AYE". Motion carried.

Approved:- 11/18/20

Clare Michelotti

Clare Michelotti – Village Clerk