

Posted August 24th, 2020 at 4 pm

**VILLAGE OF GREEN OAKS
VILLAGE BOARD OF TRUSTEES
REGULAR BOARD MEETING**

**Wednesday, August 26, 2020
7:30 p.m.**

**Village Hall Board Room
2020 O'Plaine Road
AGENDA**

- 1.0 Call to Order**
- 2.0 Prayer**
- 3.0 Pledge of Allegiance**
- 4.0 Roll Call**
- 5.0 Non Agenda Items and Visitors**
The Village President and Board of Trustees Allocate Fifteen (15) Minutes at This Time for those Individuals Who Would like the Opportunity to Address the Village

To Join this Meeting from your Computer or Tablet do so by clicking on the Following Link:

<https://global.gotomeeting.com/join/325225525>

To Join this Meeting by using your Smartphone please dial the following Number Followed by the Access Code:

United States: [+1 \(872\) 240-3212](tel:+18722403212) Access Code: 325-225-525

For Supported Devices, Tap a "One-Touch" Number below to join instantly

One-Touch: [tel:+8722403212,,x325225525](tel:+8722403212,x325225525)

- 6.0 Approve Minutes for the Committee of the Whole Meeting Held Wednesday, July 15, 2020, Minutes for the Regular Board Meeting Held July 22, 2020, Minutes for the Special Board Meeting Held July 29, 2020, the Minutes for the TIF Committee Meeting Held Wednesday, August 5, 2020, the Minutes for the Committee of the Whole Meeting Held Wednesday, August 5, 2020 & Place on File (pg.1)**
- 7.0 Village President**
 - 7.1 Libertyville Sunrise Rotary Club Meeting Scheduled for Wednesday, September 9th at Lambs Farm in Green Oaks**
 - 7.2 Notice of Committee of the Whole Meeting Canceled for Wednesday, September 2, 2020 Next Committee of the Whole Meeting is Scheduled for Wednesday September 16, 2020 (Pg.28)**
 - 7.2a Next TIF Committee Meeting is Scheduled for Wednesday, September 2nd at 7:30pm**

8.0 Committees:

Annexation, Planning & Zoning ~ Chairman Muskat

- 8.1** Motion to Accept and Approve Village Planner Rolf Campbell & Associates to Compile & Submit one (1) Completed Comprehensive Plan Draft on September 4th for Submission to the Plan Commission at the Next Scheduled Plan Commission Board Meeting to be Held on Wednesday, September 9th, 2020 (pg.29)
- 8.2** Motion to Accept and Approve David Eubanks Email Dated August 14th, 2020 Re: The TIF District (Slope Restoration) Estimated Permit Fees of \$5,100 for the TIF Project 176 Streetscape Program (pg.41)

Building ~ Chairman Glogovsky

- 8.3** Motion to Accept and Approve J & S Painting Proposal Dated 8.3.20 in the Amount Not to Exceed \$6,200 for Village Hall Exterior Painting (pg.43)
- 8.4** Motion to Accept and Approve Accurate Plumbing Invoice Dated 7.31.2020 in the Amount Not to Exceed \$1,400 for Replacement of Water Heater (pg.44)
- 8.5** Motion to Accept and Approve Empire Outlet Inc. Quote Dated 8.7.20 in the Amount Not to Exceed \$1,800 for Woman's Basement Tile Floor (pg.45)
- 8.6** Motion to Accept and Approve Total Paving & Brick Services Quote Dated 8.17.20 in the Amount Not to Exceed \$2,050 for Village Hall Parking Lot Seal Coating & Striping (pg.46)

Finance ~ Chairwoman Milroy

- 8.7** Motion to Accept and Approve August 2020 Bills for Payment in the Amount of \$209,115.69 & Acknowledge Deposit Exhibits for July & August 2020 in the Amount of \$561,029.89 (pg.49)
- 8.8** Motion to Accept and Approve the August 2020 TIF Fund Bills for Payment in the Amount of \$102,448.40 (pg.57)
- 8.9** Acknowledge TIF Expenditure and Revenue Reports for July 2020 (pg.59)
- 8.10** Motion to Approve the Treasurer's Report for July 2020 and Place on File (pg.65)

Public Affairs ~ Chairman Furlong

Public Works ~ Chairman Wagener

- 8.11** Motion to Accept and Approve Two (2) Invoices from Hey & Associates, Inc. Invoice No. 00-2020-12223 in the Amount Not to Exceed \$1,072.50 and Invoice No. 00-2020-12081 in the Amount Not to Exceed \$1,462.50 both for Wetland Consulting Services (pg.87)
- 8.12** Motion to Accept and Approve Village Engineer RHMG Email Dated August 21, 2020 Awarding Project to Campanella & Sons, Inc. Based on Time & Materials for Grading Modifications at 1941 Kenton Lane and 1935 Kenton Lane (pg.89)
- 8.13** Motion to Accept and Approve Village Engineer, RHMG Letter Dated August 18, 2020 Re: TIF District Sanitary Sewer Repairs Pay Request No. 2 and Change Order No. 2 in the Amount of \$3,790.05 for a Total Payment of \$12,379.42 to Canyon Contracting ~ See 11.0 Resolutions for Adoption Item No. 11.1 (pg.92)

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Street & Roads ~ Chairman Sugrue

- 8.14** Motion to Accept and Approve Village Engineer RHMG Letter Dated August 14, 2020
Re: 2020 Road Improvement Project Pay Request No. 1 & Change Order No. 1 in the
Amount Not to Exceed \$21,561.90 ~ *See 11.0 Resolutions for Adoption Item No. 11.2*
(pg.131)
- 8.15** Motion to Accept and Approve Village Engineer RHMG Letter Dated August 14, 2020
Re: 2020 Road Improvement Project Pay Request No. 1 in the Amount Not to Exceed
\$1,113,284.36 to Peter Baker & Sons, Co. (pg.135)

9.0 Village Attorney

10.0 Village Administrator

- 10.1** Village Administrator Report ~ 1st Quarter Fiscal Year 2020 (pg.246)

11.0 Ordinances for Passage ~ Proclamations & Resolutions for Adoption

Last Ordinance Passed ~ 2020-O-8 & Resolutions ~ 2020-R-4

- 11.1** Motion to Approve a Resolution Approving Change Order Number 2 Re: Canyon
Contracting for the TIF Sanitary Sewer Repairs (pg.249)
- 11.2** Motion to Approve a Resolution Approving Change Order Number 1 Re: Peter Baker &
Sons, Co. for the 2020 Road Improvement Project (pg.250)

12.0 Old Business

13.0 New Business

14.0 Unfinished Business

- 14.1** Lake County/Libertyville Sewer Agreement

15.0 Adjourn

The Village of Green Oaks is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting or who have questions regarding the accessibility of the meeting or the facilities are required to contact Village Administrator Denise Kafkis at (847) 362-5363 promptly to allow the Village to make reasonable accommodations for those persons.

MINUTES OF THE VILLAGE BOARD OF TRUSTEES REGULAR BOARD MEETING OF THE VILLAGE OF GREEN OAKS, LAKE COUNTY, ILLINOIS HELD WEDNESDAY, AUGUST 26, 2020 IN THE MEETING ROOM OF THE VILLAGE HALL AT 2020 O'PLAINE ROAD IN THE VILLAGE, AND AT VIRTUAL LOCATIONS.

CALL TO ORDER:

ROLL CALL:

President Bernard Wysocki, Village Administrator Denise Kafkis, Caitlin Wagener, Village Attorney Rudy Magna at the Village Hall. Also present: Trustees Peter Furlong, Rich Glogovsky, Pam Milroy, Bryan Muskat, Dan Sugrue, John Wagener, Village Engineers Bill Rickert, Al Maiden, By Way of Virtual meeting.

Visitors present were Pam Clarkson and Sam Carlson

Denise Kafkis led the Prayer.

President Wysocki led the Pledge of Allegiance.

NON-AGENDA ITEMS AND VISITORS

APPROVAL OF MINUTES

MOTION: Trustee Glogovsky moved the Board Approve the Minutes of the Committee of the Whole Meeting Held Wednesday, July 15, 2020, Minutes of the Regular Board Meeting Held July 22 2020, Minutes for the Special Board Meeting Held July 29, 2020, Minutes of the TIF Committee Meeting Held Wednesday, August 5, 2020, Minutes for the Committee of the Whole Meeting Held Wednesday, August 5, 2020 and Place on File. Seconded by Trustee Sugrue. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

VILLAGE PRESIDENT

The Libertyville Sunrise Rotary Club Meeting Scheduled for Wednesday, September 9th at Lambs Farm in Green Oaks was mentioned.

Notice of Committee of the Whole Meeting Canceled for Wednesday, September 2, 2020. Next Committee of the Whole Meeting is Scheduled for Wednesday, September 16th.

Next TIF Committee Meeting is Scheduled for Wednesday, September 2nd at 7:30 pm.

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STANDING COMMITTEE REPORTS:

ANNEXATION, PLANNING & ZONING – CHAIRMAN MUSKAT

MOTION: Trustee Muskat moved the Board Accept and Approve Village Planner Rolf Campbell & Associates to Compile & Submit one Completed Comprehensive Plan Draft on September 4th for Submission to the Plan Commission at the Next Scheduled Plan Commission Board Meeting to be Held on Wednesday, September 9th, 2020. Seconded by Trustee Sugrue. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

MOTION: Trustee Muskat moved the Board Accept and Approve David Eubanks Email Dated August 14th, 2020 re: the TIF District (Slope Restoration) Estimated Permit Fees of \$5,100 for the TIF Project 176 Streetscape Program. Seconded by Trustee Wagener. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

BUILDING – CHAIRMAN GLOGOVSKY

MOTION: Trustee Glogovsky moved the Board Accept and Approve J&S Painting Proposal dated 8-3-20 in the Amount Not to Exceed \$6,200 for Village Hall Exterior Painting. Seconded by Trustee Muskat. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

MOTION: Trustee Glogovsky moved the Board Accept and Approve Accurate Plumbing Invoice Dated 7-31-2020 in the Amount Not to Exceed \$1,400 for Replacement of Water Heater. Seconded by Trustee Milroy. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

MOTION: Trustee Glogovsky moved the Board Accept and Approve Empire Outlet Inc. Quote Dated 8-7-20 in the Amount Not to Exceed \$1,800 for Woman's Basement Tile Floor. Seconded by Trustee Furlong. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

MOTION: Trustee Glogovsky moved the Board Accept and Approve Total Paving & Brick Services Quote Dated 8-17-20 in the Amount Not to Exceed \$2,350 for Village Hall Parking Lot Seal Coating & Striping. Seconded by Trustee Sugrue. There will be a request for information on crack sealing and striping of parking spaces. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

FINANCE – CHAIRMAN MILROY

MOTION: Trustee Milroy moved the Board Approve August 2020 Bills for Payment in the amount of \$209,115.69 and Acknowledge Deposit Exhibits for July and August 2020 in the Amount of \$561,029.89. Seconded by Trustee Wagener. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

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MOTION: Trustee Milroy moved the Board Accept and Approve the August 2020 TIF Fund Bills for Payment in the Amount of \$102,448.40. Seconded by Trustee Muskat. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

The TIF Expenditure and Revenue Reports for July 2020 were acknowledged.

MOTION: Trustee Milroy moved the Board Approve the Treasurer’s Report for July 2020 and Place on File. Seconded by Trustee Glogovsky. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

PUBLIC AFFAIRS – CHAIRMAN FURLONG

PUBLIC WORKS – CHAIRMAN WAGENER

MOTION: Trustee Wagener moved the Board Accept and Approve Two Invoices from Hey & Associates, Inc. Invoice # 00-2020-12223 in the Amount Not to Exceed \$ 1,072.50 and Invoice # 00-2020- 12081 in the Amount Not to Exceed \$1,462.50 both for Wetland Consulting Services. Seconded by Trustee Sugrue. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

MOTION: Trustee Wagener moved the Board Accept and Approve Village Engineer RHMG Email Dated August 21, 2020 Awarding Project to Campanella & Sons, Inc. Based on Time & Materials for Grading Modifications at 1941 Kenton Lane and 1935 Kenton Lane. Seconded by Trustee Muskat. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

The Village Engineer RHMG Letter Dated August 18, 2020 re: TIF District Sanitary Sewer Repairs Pay Request #2 and Change Order #2 in the Amount of \$3,790.05 for a Total Payment of \$12,379.42 to Canyon Contracting – See 11.0 Resolutions for Adoption Item #11.1 was given for information.

STREETS AND ROADS – CHAIRMAN SUGRUE

The Village Engineer RHMG Letter Dated August 14, 2020 re: 2020 Road Improvement Project Pay Request #1 and Change Order #1 in the Amount Not to Exceed \$21,561.90 – see 11.0 Resolutions for Adoption Item #11.2 was given for information.

MOTION: Trustee Sugrue moved the Board Accept and Approve Village Engineer RHMG Letter Dated August 14, 2020 re: 2020 Road Improvement Project Pay Request #1 in the Amount Not to Exceed \$1,113,284.36 to Peter Baker & Sons, Co. Seconded by Trustee Furlong. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

VILLAGE ATTORNEY

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VILLAGE ADMINISTRATOR

The Village Administrator Report for the 1st Quarter Fiscal Year 2020 was given.

ORDINANCES FOR PASSAGE/PROCLAMATIONS/RESOLUTIONS FOR ADOPTION – Last Ordinance Passed – 2020-O-8 & Resolutions – 2020-R-4

MOTION: Trustee Wagener moved the Board Approve Resolution #2020-R-05, a Resolution Approving Change Order #2 re: Canyon Contracting for the TIF Sanitary Sewer Repairs. Seconded by Trustee Muskat. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

MOTION: Trustee Sugrue moved the Board Approve Resolution #2020-R-06, a Resolution Approving Change Order #1 re: Peter Baker & Sons, Co. for the 2020 Road Improvement Project. Seconded by Trustee Furlong. Roll call vote: AYE: Trustees Furlong, Glogovsky, Milroy, Muskat, Sugrue, Wagener. NAY: None. Motion carried.

OLD BUSINESS

NEW BUSINESS

UNFINISHED BUSINESS

Lake County/Libertyville Sewer Agreement

Adjourn:

MOTION: Trustee Glogovsky Moved the Board Adjourn this meeting at 8:00 p.m. Seconded by Trustee Furlong. Voice Vote: "ALL AYE". Motion carried.

Approved: - 9/23/20

Clare Michelotti

Clare Michelotti – Village Clerk