

**VILLAGE OF GREEN OAKS
PLAN COMMISSION
APPLICATION FOR SPECIAL USE PERMIT**

I. GENERAL INFORMATION

NAME OF APPLICANT: _____

NAME OF DEVELOPMENT (IF ANY): _____

ADDRESS: _____

PHONE NUMBER: _____

II. INFORMATION ON THE SUBJECT PROPERTY AND NEIGHBORING USES:

ADDRESS OF PROPERTY TO BE AFFECTED: _____

NAME OF DEVELOPER (S), SITE PLANNER (S), OR ENGINEERS INVOLVED: _____

ADDRESS: _____

PHONE NUMBER: _____

LEGAL DESCRIPTION OF PROPERTY (ATTACH AS EXHIBIT "A" IF NECESSARY):

REASON FOR REQUESTING SPECIAL USE PERMIT:

PRESENT USE:

PROPOSED USES:

LOT SIZE: _____

FRONTAGE: _____

AREA (SQ. FT.): _____

OWNER OF PROPERTY: _____

PRINCIPALS FOR DEVELOPMENT: _____

LIST OF ABUTTING LANDOWNERS WITHIN 500 FEET OF THE PROPERTY, WITH ADDRESSES (Attach additional as Exhibit “B”):

LOCATION	LANDOWNER NAME	ZONING	USE
Property in Question:			
North:			
South:			
East:			
West:			

(NOTE THE REQUIREMENTS OF SECTIONS 8-10-1, 8-10-2, AND 8-11-6 OF THE ZONING ORDINANCE, WHICH REQUIRES: 1.) WRITTEN NOTICE PROVIDED, NOT MORE THAN 30 NOR LESS THAN 15 DAYS, TO PROPERTY OWNERS WITHIN 500 FEET FROM THE PROPERTY LINE OF THE SUBJECT PROPERTY WHICH CONTAINS THE NAME AND ADDRESS OF APPLICANT AND OWNER, STREET ADDRESS, LEGAL DESCRIPTION AND A SIMPLE DESCRIPTION THAT WILL ENABLE THE ORDINARY READER TO LOCATE THE PROPERTY, THE ZONING ACTION REQUESTED, AND THE DATE, TIME AND PLACE OF THE PUBLIC HEARING; 2.) PUBLICATION OF A NOTICE OF HEARING IN A NEWSPAPER OF GENERAL DAILY CIRCULATION IN THE VILLAGE AT LEAST 15 DAYS, BUT NO MORE THAN 30 DAYS BEFORE THE SCHEDULED HEARING, CONTAINING THE NAME AND ADDRESS OF APPLICANT AND OWNER, STREET ADDRESS, LEGAL DESCRIPTION AND A SIMPLE DESCRIPTION THAT WILL ENABLE THE ORDINARY READER TO LOCATE THE PROPERTY, THE ZONING ACTION REQUESTED, AND THE DATE, TIME AND PLACE OF THE PUBLIC HEARING.)

ZONING DISTRICT CLASSIFICATION OF SUBJECT PROPERTY: _____

ZONING DISTRICT CLASSIFICATION ABUTTING PROPERTIES: _____

CURRENT PLAT OF SURVEY (Please Attach as Exhibit “C”)

SITE PLAN (Please Attach as Exhibit “D”)

III. SPECIAL USE APPROVAL CRITERIA (See Section 8-10-1-2 of Zoning Ordinance):

1. List any potential impact that the requested special use will have upon the zoning district in which it is proposed to be located. *(Listing any impact will allow the applicant to explain whether that impact is contrary to the purpose of the zoning district, or detrimental to permitted uses in the district. It is advantageous to the applicant to list any potential impact so that such impact can be explained during the hearing)*

2. Are any of the above listed impacts of the special use upon the zoning district contrary to the general purpose of that zoning district? Explain.

3. Will any of the above listed impacts of the special use upon the zoning district adversely affect the permitted uses in the district? Explain.

4. Provide any other justification for the special use permit request here:

IV. REIMBURSEMENT OF FEES

In the event it is necessary for the Village of Green Oaks to obtain professional services including, but not limited to, attorneys, engineers, planners, architects, surveyors, traffic or drainage experts, or other consultants in connection with any petitioner’s request for the Village to consider or otherwise take action upon any zoning change, special use, easement, occupancy permit, building permit, planned unit development, variation from ordinance or code, subdivision, public improvement or other improvement of development upon real property shall be jointly and severally liable for the payment of such professional fees and reimbursement shall be made to the Village within thirty (30) days of receipt of an invoice from the Village.

V. AUTHORIZATION

Under penalties as provided by law pursuant to 1-109 of the Code of Civil Procedure, the undersigned certifies that the statements set forth in this application and all of the statements and representations contained in any papers or plans submitted herewith, are true and correct, except as to matters therein stated to be on information and belief, and except as to such matters, the undersigned certifies as aforesaid that he verily believes the same to be true. Any letters, maps, etc. will not be returned.

Petitioner

Date

Petitioner

Date

I hereby affirm that I am the legal owner of the subject property and authorize the petitioner to pursue this request as described above (petitioner must sign if he/she is the owner).

Owner

Date

Owner

Date

State of Illinois)
County of Lake) SS

I, the undersigned, a Notary Public in and for the County and State aforesaid, do hereby certify that _____ and _____ (Petitioner(s)), and _____ and _____ (Owner(s)), personally known to me, is (are) the person(s) who executed the foregoing instrument on the date of _____, and appeared before me this day in person and acknowledged that he/she/they signed, sealed and delivered the same instrument for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this _____ day of _____, 20__.

Notary Public

(Seal)
My Commission expires _____

(DO NOT WRITE IN SPACE BELOW, OFFICE USE ONLY)

DATE FILED: _____

DATE SET FOR HEARING: _____

DATE HEARING HELD: _____

ACTION OF PLAN COMMISSION: _____

DOCKET NUMBER: _____